

Minutes of Meeting of the Town Council held on Tuesday 3rd April 2018 at the Mayor's Parlour at 7pm. The meeting commenced with Hannah Bailey attending to say a personal Thank you for her donation, she signed the achievements book and a photograph was taken also. Hannah will visit and give us a talk when she returns from her travels. Presentation was made by Andrew Phillips re Town WiFi Vicky Mitchell also reported to Council regarding the WIFI meeting attended on behalf of Council. Vicky also presented an update on GDPR

ORDER OF BUSINESS

- 1. Apologies- Cllrs Frank Connor Hughes, TRJ Jenkins MBE, Len Shipton, Jane Owen Edwards, Tanya Croston Evans , Rob Morgan**
- 2. Declarations of Interest – None declared**
- 3. Receive minutes of the March meeting :Resolved that minutes of meeting held on 5th March be signed as a correct record**
- 4. Bank account balances – Current account £ 17304.88
Deposit account £3003.45
Balance includes £2500 grant from CCC for Playground**
- 5. Actions from Previous meetings**
 - 1) E mail from Tenovus Cancer care thanking us for donation of £50 Red Kite await Landlords agreement re placing of Defibrillator
 - 2) Insurance Company will not add Parc DR Owen Insurance to our policy, Clerk has obtained new quote for Parc for their perusal. Clerk to write asking for meeting with Parc Trustees to see how we can work together in the future
- CLERK**
- 3) Still awaiting reply re grant money for Allotments**
- 6. Correspondence**
 - 1) E Mail for One Voice Wales re invitation for Notices of Motion for AGM which are to be with the no later than 31st May 2018 – No Notices of motion from Whitland Town Council
 - 2) E Mail from One Voice Wales Re looking at ways to improve their environmental objectives– Clerk to File **CLERK**
 - 3) E Mail from Welsh Hearts working re free CPR training -Clerk to reply and ask for some indication on prices for defibrillators
 - 4) E mail from Lesley Jones re possibility of placing of new plaque at Whitland Abbey – Cllr Chapman will attempt to clean and report back to next meeting if this has been successful. Clerk to reply to e Mail. Clerk also to request price of new signage showing direction to Abbey Ruins from Carms CC

CLERK

- 5) Letter from Angela Burns re review of Community and Town Councils in Wales – Clerk to File **CLERK**
- 6) E mail from One Voice Wales re Code of Conduct course to be held in Carmarthen on Tuesday 23rd May – Clerk to register Cllrs Barry Chapman and Gabriella Poore. **CLERK**
- 7) Letter from Accurate Inspection limited re Play Area inspection, Clerk to ensure John Lewis has attended course. **CLERK**
- 8) Ordering of plaques for both benches recently presented - The bench presented to Mr & Mrs Parri Roberts has been attached. WE await wording from family of late Clodwyn Williams regarding new bench. **CLERK**
- 9) Various quotes for Broadband at Llewelyn Davies & Co – Clerk hande theses to Cllr Poore who will look into matter for Council. Clerk to contact BT regarding installation of new telephone line solely for purpose of Remote Access to CCTV **CLERK**

7. Planning

None received

8. Invoices for Consideration

Clerk's Salary	£381.16
Heat & Light	25.00
John Lewis	188.00
V Mitchell –	141.10
Llewelyn Davies & Co	£23.00
Llewelyn Davies & Co	£93.25
Newhall Janitorial (Toilet Rolls)	£61.27
Louis Rozhon – Facebook	£50.00
PAYE	£572.44
Paid under Discretionary Powers	
Carms CC – Public Lighting	£4847.90
Streetmaster – Bench	760.80
DP Building Supplies	11.20
Ysgol Dyffryn Taf – School Prize	50.00
CSI – Wheelie Bins	114.88
Pro Print – Christmas leaflet printing	105.00
Stige International – Xmas Lights	11.55
Xuelin Zhang – Xmas Lights	43.16
Xuelin Zhang – Xmas Lights	141.40
Amazon – Xmas Trees	435.60
Revelation Clothing – Luminous bibs	12.45
Xmas Direct – Xmas Lighting	389.91

9. **County Councillors Report** – Dementia association for Whitland, St Clears and Laugharne wishing to use Town Council Logo for their advertising. Cricket Club have requested financial assistance for trees at Boundary fence from our 106 funds. Council have requested official letter.
10. **Risk Review** – Clerk to adapt per recent update from SLCC – This will then be forwarded to Councillors for adoption. **CLERK**
11. **Data Protection Officer** – Vicky Mitchell was appointed by Councillors present with Clerk being Deputy
12. **GDPR Officer** – Vicky Mitchell was appointed by Councillors present with Clerk being Deputy
13. **CCTV** – update from installation company - Clerk to write to Kerrie Williams owner of Enigma re problems with electrics. Once satisfactory answer supplied Clerk then to contact CCTV company asking that they rectify problem and asking that they contact Clerk direct in future if any further problems arise. **CLERK**
14. **Chamber of Commerce** - Plant sale had been cancelled for time being as there are several other sales on the same weekend in the locality. However a Family Fun day will be organised
15. **Public Conveniences** – Conveniences are Dementia Friendly with a black toilet seat in the Disabled toilet.
16. **WW1 celebrations** – Cllr Poore asked if anyone from Council would be attending. She had received several offers of mementoes etc for the day and they intend holding a Tea Party to commemorate the end of the War
17. **Loading Bay** – Councillors discussed this at some length and it was felt that it would be more beneficial for the Main Street to have Restricted parking with the Yellow lines. This would ensure that no one would park opposite the parking spaces. Clerk asked to contact John McEvoy regarding this at Carms CC. **CLERK**
18. **Parc Dr Owen** – As mentioned above Clerk to correspond with Trustees regarding meeting. **CLERK**
19. **Youth Forum** - Due to Cllr Croston Evans non attendance this was forwarded to next meeting
20. **General Maintenance** – possibility of employing assistant – Councillors present asked that Clerk speak to John Lewis to see where he needed assistance and report back to next meeting, before we take this matter forward. **CLERK**
21. **Community Engagement** – Cllr Chapman suggested asking for volunteers to cut grass in park in Velfrey Road. Councillors present

decided that Clerk enquire re costs of hiring machinery or ask Rob Thomas to cut the field.

CLERK

22. Matters for May's meeting

Youth Forum

Traffic Calming Velfrey Road

Trees in River

CCTV

Meeting closed at 9:10

Next meeting Tuesday 8th May pm at Mayors Parlour