

**Minutes of Meeting of the Town Council held on Monday 4th June 2018 at the Mayor's Parlour at 7pm.**

**The meeting will commence with the Chairman signing the Declaration of Acceptance of Office, - Cllr Frank Connor-Hughes signed and accepted his role as Chair of Whitland Town Council**

**Present – Cllr S Allen, Frank Connor- Hughes, Barry Chapman, TRJ Jenkins MBE, Len Shipton, Rob Morgan, Tanya Croston Evans, Raymond Jones, Gabriella Poore**

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**ORDER OF BUSINESS**

- 1. Apologies-** None received
- 2. Declarations of Interest –** Cllr Gabriella Poore at item 6B
- 3. Receive minutes of the May Agm, May meeting and extra general meeting –** Resolved that minutes of May AGM, May Ordinary meeting and extra General meeting be signed as a correct record after amendments to Point 5 on AGM where Cllr Barry Chapman was proposed by Cllr Rob Morgan and seconded by Cllr Len Shipton
- 4. Bank account balances –** Current account £ 23176.74  
Deposit account £ 3002.82
- 5. Action from previous meetings**
  - 1) Litter bin Bryngwenllian –** Carms CC do not install bins on Housing estates . Cllr Allen advised Council that Carms CC are carrying out a review of all bins Proposed by Cllr B Chapman and 2<sup>nd</sup> by Cllr L Shipton that bin be removed to another part of the park to deter issues. Resolved by all Councillors present  
Clerk to contact John Lewis to remove bin **CLERK**
  - 2) Defibrillator –** Clerk awaits response re query re which Defibrillator we need for the Town – Clerk to contact Cricket Club and local Fire Brigade for their advice **CLERK**
- 6. Correspondence**
  - A) Letter of resignation –** Cllr Bentley Evans – This was accepted By Council and proposed by Cllr S Allen and 2<sup>nd</sup> by Cllr TRJ Jenkins that letter be sent thanking Cllr Evans for his work.  
**CLERK**
  - B) Letter from First World War Centenary group requesting donation –** Letter was read out to meeting and a further explanation given by Cllr Poore. Cllr Poore left the room whilst

the Council discussed the donation. Cllr TRJ Jenkins proposed and Cllr L Shipton 2<sup>nd</sup> that £500 be donated. All Councillors in favour.

- C) One Voice Wales quarterly Newsletter - FILE
- D) Community Health Council – Fragility of GP Out of Hours services in Wales FILE
- E) Merchant Navy Day – 3<sup>rd</sup> September – Clerk to put on Social Media **CLERK**
- F) Macmillan Coffee Morning – It was resolved by all Councillors that we as a Town Council run the event this year, but it will be on the Saturday morning 29<sup>th</sup> September. Clerk to place on Social Media **CLERK**
- G) Rights of Way initiative – Clerk was requested to obtain a set of Maps in order that we can decide which footpaths we and the people of Whitland can work on. Clerk also to contact local Ramblers group for their assistance. **CLERK**
- H) Letter of Thanks from Taf QT Club - File
- I) Answers to queries re Town WIFI – Clerk read out to all Councillors present the answers from WI Fi provider. Councillors resolved that Clerk should return to Antur Teifi asking when they will do the mapping exercise for Town and final costings. Cllr Allen has also contacted CCC re WiFi point using the school next to Parc Dr Owen to support visitors to events and also suggest Community Buildings and the library as permanent locations. Clerk also to ask on Social Media whether residents wish to Town WIFI, stating that there will be a small cost to them in next year's precept. **CLERK**
- J) Application form for Tourism sign – Clerk to contact John McEvoy at Carms CC to request signage for Abbey Ruins **CLERK**
- K) E Mail from CCTV company– Clerk to contact to request that Remote Access be installed as soon as possible. **CLERK**
- L) Town Council Insurance – Clerk had obtained a quote of £745.19 from BHIB Insurers (Company who took over from last year's brokers) this was some £100 cheaper than last year's figures. Proposed by Cllr TRJ Jenkins MBE and 2<sup>nd</sup> by Cllr G Poore that this quote be accepted
- M) Menter Iaith Sir Gar – Ras yr Iaith- File
- N) Letter from Carms CC re Scrutiny Committees- File

## **6. Planning – None received**

## **7. Invoices for Consideration**

Clerk's Salary	£381.16
Extra General meeting	25.00
Heat & Light	25.00
John Lewis	146.10
John Lewis (Paint, Fencing posts)	38.91
Brian Smith (Holiday Cover)	39.50
V Mitchel	125.85
Llewelyn Davies & Co	99.00
Llewelyn Davies & Co	23.00
Rob Thomas	420.00
Tenby Observer – Ad	48.00
BHB Insurance	745.19
Eagle Signs	48.00
Security 4 Ltd (Annual Mtce)	144.00
Louise Rozhon	50.00
One Voice Wales – Course x 2	80.00
Invoices paid but not minuted	
5/2/18 – EDF Energy – Public Conv	133.21
5/2/18 - Louise Rozhon – Facebook	50.00
7/2/18 – S McDowall – Cable ties etc	31.50
12/3/18 – Carms CC – Footway Lighting	4847.90
12/3/18 – D P Building supplies – Paint	11.20
22/3/18 – Dyffryn Taf – Prize Giving	50.00
Expenditure paid in error form Mayor's allowance	
22/3/18 – CSI – Wheelie Bins	114.88
22/3/18 – Pro Print – Xmas flyers	105.00
23/3/18 – Stiger International – Xmas lights	11.55
23/3/18 – Xuelin Zhang – Xmas Lights	43.16
23/3/18 - Xuelin Zhang – Xmas Lights	141.40
23/3/18 – Amazon – Xmas Trees	435.60
23/3/18 –Revelation Clothing - Bibs etc	12.45
23/3/18 – Xmas direct – Xmas lights	389.91

Proposed by Cllr TRJ Jenkins and 2<sup>nd</sup> by Cllr G Poore that invoices be paid. agreed by all Councillors present. Cllr Allen did request that Council ensure that local suppliers be contacted first before Council money is spent outside the Town as mentioned in the WTC procurement policy

**8. County Councillors Report** – Cllr Allen requested that Clerk obtain password for all Councillors for One Voice Wales to enable them to access training information on the website as and when they require  
Councillor had been to One Voice Wales 'Wellbeing of future

Generations' seminar at Llanelli Town Hall.

This will only affect Councils with a precept of £200,000 or above. Cllr Allen felt that smaller Councils like Whitland also carry out similar activities and the level of precept should not be a barrier how a Town and Community Council manages to fulfil the aspirations of the Act.

Dementia awareness week had been successful and another training session will take place in the town late June/early July

Hospital decision to be made by early Autumn.

Brains Brewery – there will be a new tenant within the next 3 weeks

- 9. Declaration of Councillor's Personal interests** – Clerk to contact Carms CC for their definition on this and report back to next Council meeting **CLERK**

- 10. Review of WTC Procedures and Policies** – Clerk and Asst Clerk will review and bring to Council for approval in due course **CLERK**

- 11. Mayor's review of 2017/18 plus review of money spent from Mayor's allowance** – Cllr Frank Connor Hughes read his year Report to Council. Also presented his run down of donations & Personal expenditure.

These will be placed on website in due course **CLERK**

- 12. Mayor's allowance 2016/2017 – Refund to Council** – We still await update on Cllr Rachel Calvert's expenditure. Clerk to update to next meeting **CLERK**

**Cllr Robert Morgan left the meeting at 8:45pm**

- 13. GDPR** - All matters are up to date and policy to be agreed at Next meeting **CLERK**

- 14. Appoint Auditors for 2018/19** – Proposed by Cllr F Connor Hughes and 2<sup>nd</sup> by Cllr TRJ Jenkins that Llewelyn Davies & Co be auditors for forthcoming financial year

- 15. Alleged unauthorised vehicles at Bryngwenllian** – Cllr Len Shipton raised this matter for a report as an Agenda item at next Meeting Cllr Allen said CCC was aware and the matter was in hand.

- 16. Clerk's overtime** – This will be discussed at Clerk's appraisal

- 17. Matters for July meeting**

**Caravans and vehicles at Bryngwenllian, Taf, Rugby Club**

**Bryngwenllian play park – Toilets**

**Llys y Croft**

**Christmas festivities**

**Next meeting will be held on 2<sup>nd</sup> July at Mayor's Parlour at 7pm**

**Meeting closed at 9.05pm**

**Signature of Clerk.....**

**Date.....**