



Interim Clerk, Whitland Town Council,
Estia,
Pendine,
Carmarthenshire.
SA33 4PS.
Email: clerk@whitlandtowncouncil.co.uk

To the Councillors, Whitland Town Council

You are summoned to attend a meeting of Whitland Town Council to be held in the Mayor's Parlour, Whitland Town Hall, Whitland, on Monday 1st October 2018, starting at 7.00pm. The business to be transacted is as set out in the agenda below.

Vicky Mitchell – Clerk

- 1. To welcome new Councillors** after their declaration and signing in to the Council.
- 2. To accept apologies for absence.**
- 3. To disclose personal and pecuniary interests** in the items listed below.
- 4. To review and agree the minutes of the previous meeting** on 3rd September 2018. Minutes to be signed as a true record.
- 5. To receive updates on ongoing matters and decide further actions as required:**
 - a) Cricket Club complaint.
 - b) Whitland Abbey ruins – signage and insurance cover.
 - c) Defibrillator.
 - d) Toilet provision Parc Dr Owen.
 - e) Rights of Way – signage.
 - f) Bryngwenllian - give way issue.
 - g) CCTV.
 - h) McMillan Coffee morning – report of committee.
 - i) Wifi – report on progress.
 - j) Christmas festivities – report from committee.
 - k) GDPR documentation; revised Standing Orders; Election and Co-option Policy; Mayoral allowance Policy. Adoption if Council satisfied with content.
 - l) Parking outside Co-op.
- 6. To discuss new items of business:**
 - a) Website revision.
 - b) Clerk appointment, including staffing committee, with terms of reference.
 - c) Remembrance arrangements.
 - d) In-house training - new Councillors.
 - e) Terms of reference for Christmas committee.
 - f) Letter regarding parking.
- 7. To receive County Councillor's report.**
- 8. To receive financial report including invoices for consideration:**

Income received: Precept payment £14,140.47 29-8-18

Invoices for consideration:

Clerk's salary for September
Deputy Clerk's payment for September
D. M Evans - £15.00
John Lewis - £115.00 gross
EDF energy - £113.79 chq / direct debit taken 18-9-18 (tbc)
XLN business services CCTV line - £46.40 direct debit taken 12-9-18
Louise Rozhon - £50.00 direct debit
Llewelyn Davies – payroll services - £23.00 direct debit
Rob Thomas - grass cutting - £420.00 direct debit

Bank mandate to be completed – signatures and details from Cllrs. Consider online access?

9. To receive planning reports:

Application registered: W/37817. Non material amendments to remove 9, 10 and 11 of W/28734. Residential development of 2 detached dwellings Spring Gardens.

Application registered: W/37818. Discharge of condition 12 and 13 of W/28734. Residential development of 2 detached dwellings Spring Gardens.

10. To receive correspondence for information:

- CCC Local toilet strategy consultation (ends 5-10-18)
- OVW Carmarthenshire Area Committee (meeting 2-10-18)
- St John Cymru donation request.
- Hywel Dda consultation – consultation report meeting 26-9-18.
- Clerks and councils direct publication.

11. Items for next meeting.

12. To confirm date of next meeting – 5th November 2018, Mayor's Parlour, 7.00pm.