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**Minutes of the Meeting of the Whitland Town Council held on Monday 4<sup>th</sup> November 2013.**

**Present :** Cllr Neil Jenkins (Chair), Cllr Bentley Evans (Mayor), Cllr Sue Allen, Cllr Jane Edwards, Cllr Ron Jenkins OBE, Cllr Raymond Jones, Cllr Dave Randell, Cllr Derek Rees

The meeting commenced with a visit from PCSO Emma Morgans who gave the Council update on current problems affecting Town. Concern raised about parking outside the Mart ground on the new pavement was. PCSO Morgans suggested that we contact Carms CC regarding installation of double yellow lines. Clerk will contact.

**ORDER OF BUSINESS**

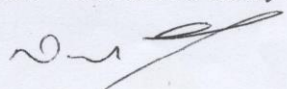
1. **Apologies** – Cllr L. Shipton
2. **Declarations of Interest** – Cllr N Jenkins on ITEM 7. Owner of neighbouring property re planning application at Park View Trevaughan and Cllr TRJ Jenkins MBE on ITEM 11 Town Hall. Management role.
3. **Receive minutes of October 2013 meeting** – Resolved that the minutes of the Ordinary meeting held on Oct 7<sup>th</sup> 2013 be signed as a correct record.
4. **Bank Account balances** – Current £14017.25  
Deposit £ 5160.39

**5. Invoices for consideration:-**

Clerk's Salary and Postages	£361.56
Stationery	£28.80
Eric Hughes – Pocket Park	£227.91
CCC – Lottery Registration	£ 20.00
Tenby Observer – Advert re Councillors	£ 60.00
Paid Under Special Powers	
PAYE	£360.60
Jackie's PC Repairs (new printer& Toner)	£129.01
It was also agreed to increase hourly rate of General Handyman.	

**6. Correspondence :-**

- a) Reply from Simone Eade re Flooding – Councillors requested that Clerk contact Simone asking that she contact the householder in question direct and also suggest that perhaps a Community Flood Committee may be an option.
- b) E mail query to Clerk regarding concern about possible change of use in St John Street – Cllr Allen to clarify situation with parties



- Q22
- c) Request for Financial Assistance from Carmarthen & District Youth Opera – Clerk requested to contact Secondary School to enquire whether any pupils are involved and report back to next meeting . **CLERK.**
  - d) Letter of thanks from Carmarthenshire YFC
  - e) Request for Financial assistance from Cylch Meithrin Hywel Dda – Councillors agreed to a £150 donation.
  - f) Letter from CCC re Code of Conduct Training – agreed that more Councillors and Clerk should attend when next training dates are known.
  - g) Letter from Aon re Firework Displays - Not applicable
  - h) Reply from Carmarthenshire Environment Partnership Grant Funding – This was to advise that we had been unsuccessful in our application.
  - i) E mail from CCC re new light off Maes Abaty – Councillors agreed to the minimal extra cost involved for Electricity .
  - j) E mail reply from St Clears Town Council re Christmas 2013 – Town Council will hold its annual ‘Switch on’ on Friday 29<sup>th</sup> November at 4.30. Clerk to contact Father Christmas and also to arrange Selection Boxes. Cllr Allen will liaise with Lighting Engineers re placing of Christmas Tree.  
**CLERK**
  - k) E Mail from Cllr Diane Evans re resignation from Council.- This was accepted and Clerk to write Letter of thanks to Mrs Evans for all her hard work for the Town. Clerk also to contact CCC to advise them of this .  
**CLERK**

#### 7. Planning Applications

- a) **W/28568** – Retention of Caravan at Ysgubor Chwith, Whitland RD & M Smith -**Granted**
  - b) **W/28734** – Proposed Residential Development of 2 Detached Dwellings at Land at Spring Gardens for Whitland Green Business Park Ltd - **Granted**
  - c) **W/29000** – Planning Application Consultation – Construction of Agricultural Plant Store, Park View, Trevaughan for Mr Nigel Morgans - Cllr Neil Jenkins left the room whilst this was discussed. Clerk directed to reply to this application stating no objection but have concerns regarding the off-flow and surface water from this Plant Store and surrounding hard stand. Adequate on site drainage needs to be installed.  
**CLERK**
8. Website –This is ready to go and need some approved minutes for content Clerks scanner to be installed **Cllr Randell and CLERK**
9. Telephone Kiosk, Bryngwenllian - Clerk to contact BT re cost of maintenance of this Kiosk **CLERK**
10. Footpaths – County Council have advised that there is no Budget available for any work at the present time. However Cllr Neil Jenkins to look into the levelling of the ground.

*Neil*

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11. Whitland Town Hall – Cllr TRJ Jenkins MBE updated Councillors on the management structure of the Town Hall and by an anomaly he is the only listed Trustee although he had formally resigned in the late nineties. The Town Hall Committee are reviewing the way forward.

It was noted that WTC are already re paying a long term loan in relation to previous works at the Town Hall and as tenants, also have an interest in its success. The Chair, Cllr Neil Jenkins asked for WTC to be kept informed and asked if Cllrs could do to anything to help. Cllr TRJ Jenkins said the next meeting was in a weeks time and he would keep Cllrs informed.

12. Shops in Town – Concerns were raised by a resident to the Clerk about some empty shops. Councillors discussed this in depth and noted there were empty shops in other nearby Towns that have bigger populations. A suggestion was made that the Mayor use his Christmas message to encourage local shopping. The new website was also a way to help showcase local business.

13. Residents Requests - Official launch of Project Co-ordinator to be held at Hywel Dda on Wednesday 13<sup>th</sup> November. 7.00pm All Councillors should attend. Clerk to arrange Cheese and Wine for the event **CLERK.**

14. Notice Board will be erected at Station once the works have been completed.

15. Clerk to contact CCC regarding Pocket Park Lease/ update on Public Convenience Lease **CLERK.**

16. Date and time of next meeting – Monday 2<sup>nd</sup> December 2013 7pm at Mayor's Parlour.

Meeting finished at 8.45 pm

Neil 