

**Minutes of Meeting of the Town Council held on Tuesday 3<sup>rd</sup> May 2016 at the Mayor's Parlour at 7pm.**

**Present – Cllr TRJ Jenkins MBE, Cllrs Bentley Evans, Sue Allen, Tanya Croston Evans, Jane Owen Edwards, Raymond Jones, Neil Jenkins, Lee-Ann Smith**

**ORDER OF BUSINESS**

- 1. Apologies-** Cllrs Dave Randell, Emma Haycocks, Rob Morgan
- 2. Declarations of Interest –** Cllrs Sue Allen and Jane Owen Edwards at 5b
- 3. Receive minutes of the April meeting – Resolved** that the minutes of April 2016 be accepted as a true record.
- 4. Bank account balances –** Current account £ 4123.17  
Deposit account 1134.21

**Invoices for consideration;-**

Clerk's Salary and expenses (to be advised) £488.36  
(including holiday pay)

Heat & Light £50.00

Postages £14.24

Cartridge People – New Toner £54.96

John Lewis ( to be advised) - No hours

Vickie – Whitland Works Well&  
Website (to be advised) - No hours

Llewellyn Davies & Co £ 24.00

Rob Thomas £360.00

SWALEC – Christmas Lights £ 80.08

**5. Correspondence –**

- A) Completion of Standing Order for Rob Thomas – Agreed to continue with standing order payment for 10 months.
- B) Reply to queries for Grant Funding Ysgol Llys Hywel – Clerk to reply to letter asking for further information **CLERK**
- C) Leaflet re Translation service – to be held on file
- D) Invitation to Mayor to Mayor's Installation Ceremony Carmarthen Town Council – as no Civic Mayor had been installed Clerk to decline invitation **CLERK**
- E) Letter from Carmarthen County Council re Councillors Code of Conduct training – Clerk to book Cllr Lee-Ann Smith on course for 2/6/16 **CLERK**
- F) Audit letter from Grant Thornton – Audit to be completed by Llewellyn Davies and Co and Clerk

G) Aon Insurance Insurance Renewal – Clerk to query quote  
**CLERK**

**6. Planning – None received**

**7. Other Matters**

- a) **Safe Routes** – Town Council have been successful in their application. Councillors thanked Cllr Sue Allen for all her hard work
- b) **County Councillors Report** – Chief Executive to visit Whitland Engineering in the near future
- c) **Bench in Parc Dr Owen** – This project is in hand and should be completed by next month
- d) **Dog fouling** – County Cllr Sue Allen informed the Council that any member of the public could now take photographs of wrong doers and forward them direct to Carmarthen CC
- e) **Parking** – Traffic Wardens have visited recently
- f) **Queen's Birthday celebrations** –No funds had been allocated for this in precept
- g) **Bryngwenllian Playground** – Clerk and Cllr Sue Allen to look in into this regarding Insurance and any funding available  
**CLERK**

**8. Matters for discussion in the June agenda**

**Nomination of Chair/Mayor**

**Velfrey Road Parking**

**Sub Committee – 106 Funds**

**Sub Committee – Christmas**

**Annual review/appraisal Clerk**

**Meeting closed at 8pm**