

Minutes of Meeting of Town Council held on Monday 3rd October 2016 at the Mayor's Parlour at 7pm. The meeting commenced with a presentation by Nigel Owen re defibrillators.

The Council were advised that there is a grant available through an organisation called Cariad to purchase four defibrillators for the Town. Councillors agreed that Nigel and Clerk could go ahead and complete the paperwork. The units will be placed at :-

Whitland Surgery

Whitland Social Club

Fishers Arms

Station House

The meeting commenced at 7:15

ORDER OF BUSINESS

- 1. Apologies-** Cllrs TRJ Jenkins MBE, Dave Randell, Raymond Jones and Mayor Rachel Calvert
- 2. Declarations of Interest** – None were declared at start of meeting
- 3. Receive minutes of the Sep meeting** – It was resolved that the minutes of Sep 2016 meeting be accepted as a true record and they were signed to that effect
- 4. Bank account balances** – Current account £ 32426.39
Deposit account £ 3001.51
Including monies held re 106 of £ 14171.60
Monies available to spend £21255.59 Current
£ 0.79 Deposit

5, CORRESPONDENCE

- A) Letter from GRANT THORNTON re accounts y/e 31/3/16 – Clerk as RFO has some amendments to Book Keeping practices which will be discussed with Auditor. Clerk will also now complete VAT return– **CLERK.**
- B) E mail re adoption of telephone kiosk at Velfrey Road – Clerk to respond to Gaynor Lewis stating that we intend to adopt the kiosk. Clerk to contact BT to this effect - **CLERK**
- C) Letter re Bethania graveyard – General letter sent to all Community and Town Councils - File
- d) Letter requesting donation RABI – Clerk to respond asking the amount of donations given in the Whitland area - **CLERK**

6 Planning
None reported

7 Other Matters

- a) **PRIMARY School Governor** – Councillor Tanya Croston Evans agreed to take up post. County Councillor Allen will contact council regarding any paperwork
- b) **County Councillors Report**
Cllr Allen reported that the tarmacking of the back lane will commence on the 5th October. She had met with CCTV company and had received a quote for a new system. Clerk asked to e mail to Councillors, we await a further 2 quotations to compare.
- c) **Christmas Celebrations – report of sub committee** –
Committee have co-opted several members of the community onto this and intend holding a Xmas Market in the main street on the 2nd December. Cllr Allen has already obtained stalls . Clerk is to ask CCC for permission to use the parking bays on the main street to erect the stalls. There will also be a xmas tree and switching on of the lights at 6 pm on this evening **CLERK**
- d) **Public Conveniences** – Locks are repaired on the Gents doors and the graffiti has been painted over once again
- e) **Network rail re waste land at Railway Station** – Simon Hart MP will now take this matter forward as we have supplied him with photographs of what needs to be done
- f) **106 Committee – report of sub committee** –
Copies of the Trust deed were requested for Whitland Social Club to confirm ownership before allocating funds for Solar Panels
Other projects under consideration
Floodlights at Parc Dr Owen to be changed to LED. Costs to be confirmed
(outstanding - Double glazing at the Primary School, upgrading of Kitchen equipment in Town Halls)
CCC approval must be sought for all projects and be in accord with the 106 agreement and feasibility study
- g) **ELECTION**
Noted: An Election for County and Town Councillors will be held next May

8 Invoices for consideration

Clerk's Salary	£381.36
Heat & Light	£ 25.00
Postages	£19.20
John Lewis -	72.50
V Mitchell (Website)	30.00
PAYE	354.04
Rob Thomas – Grass Cutting	360.00

Llewelyn Davies & Co	23.50
Llewelyn Davies & Co (Audit)	93.25
Work on Parc Dr Owen (not Paid)	910.00
W3 Web design (Web hosting)	74.00
Resolved that all payments be made	

9 Matters for next meeting

- a) Model Code of Conduct**
- b) CCTV**
- c) Maximum Xmas Budget**
- d) Bryngwenllian Playground**
- e) Street Cleaning**

Meeting closed at 8:30pm