

## **Minutes of Meeting of the Town Council held on Monday 4TH September 2017 at 7.00pm at the Mayors Parlour .**

**Present** – Cllrs. Frank Connor Hughes, Len Shitpn, Sue Allen, TRJ Jenkins MBE, Jane Owen Edwards, Tanya Croston Evans, Robert Morgan, Raymond Jones

### **ORDER OF BUSINESS**

- 1. Apologies – Cllrs Lee-Ann Smith & Bentley Evans**
- 2. Declaration of Interest** – Cllr Len Shipton at point 7. Personal Interest as a resident of the street affected by the proposal
- 3. Receive minutes of July 2017 meeting** – Councillors resolved these were a true record

- 4. Bank Account balances** – Current    £ 28223.28  
  Deposit £  3002.01

**This figures includes monies held re 106 of £6534.60**

Actual money in Budget Current account £24688.68

  Deposit account £2.01

Cllr Raymond Jones requested a breakdown of 106 monies spent. Clerk will supply at next monthly meeting                                       **CLERK**

### **5. Correspondence :-**

- a) E mail from CCC e annual inspection of Play equipment at Bryngwenllian Play park – Clerk to reply asking Carmarthen CC to carry our inspection at a cost of £80 plus VAT
- b) E mail from One Voice Wales re Reform of Data Protection Legislation – Clerk will have to attend course regarding this. SLCC will arrange in due course                                       **CLERK**
- c) E mail from Natalie Jones re resignation – This had been incorrectly sent to Mayor. Clerk has contacted Carmarthen CC and necessary notice has been placed in Post Office and Town Hall together with Social Media on ‘Whats on in Whitland and St Clears’ face Owen Phillips re Wi Fi Town initiative – This to be looked at in detail at a later date
- d) E mail from CC Officer Owen Phillips re Wi Fi Town initiative- This to be looked at in detail at a later date
- e) E mail from Gill Becket at Whitland Dairies Club re extra funding for recommended work on Solar Panels – Resolved by Councillors that extra work can be carried out at a cost of £2000 plus Vat. Clerk to advise WDS&SC                                       **CLERK**
- f) E mail from S4W re additional CCTV cameras in Whitland and additional maintenance required – Clerk to contact ‘Care in hand’ which is across from Public Conveniences to see if we could place a CCTV camera on their building.                                       **CLERK**

- g) E mail from WPC Jane MacDonald re vandalism at Public Conveniences – Clerk requested to contact WPC MacDonald regarding previous incident which was reported. **CLERK**
  - h) Completion Notice from BT re Public Phone box at Velfrey Road – Various suggestions re its use. Clerk to contact Nigel Owens re possibility of defibrillator **CLERK**
  - i) Letter from Pensions Regulator acknowledging a declaration of compliance
  - j) Letter re completion of Annual Audit from Grant Thornton – Resolved by Councillors that this be accepted
  - k) Letter advising that AON insurance ceased to be involved in Local Councils insurance and upon renewal we will be contacted by BHIB Ltd, Insurance Brokers – Clerk will contact various other brokers on renewal to obtain best price **CLERK**
  - l) Letter from Llewelyn Davies & Co re account – Sanding order of £93.25 to continue ftb – To cover financial services
6. Christmas – Quotations received from City Illuminations. This was handed to members of the Christmas sub committee who will meet before next Council meeting. Clerk was requested to contact One Voice Wales for names of Xmas light suppliers **CLERK**
  7. Construction of new Road Humps , North Road, Whitland –Cllr L Shipton left the room. After discussions with and points of view of residents of North Road the Councillors resolved to object to the humps and traffic calming but are happy with the reduction of 40mph speed restrictions to 30MPH. Clerk to advise CCC **CLERK**
  8. Farmers Court – Cllr Connor Hughes gave update – Rubbish situation is better over the last few weeks since installation of bins . However this has not been the case after Bank Holiday as residents were not aware of change of collection day. Concerns still held regarding the residents of the estate, with local children afraid of walking past the entrance of the estate. Clerk to write to CCC regarding the safety of the Public and possible health issues with rubbish problem **CLERK**
  9. Lines at Bryngwenllian – County Cllr Allen had spoken to CCC regarding this problem as no one is aware of who's right of way. Councillors resolved to ask CCC to paint a **Give way** the entrance from Bryngwenllian enabling the residents of the lane to access freely their right of way. Approx £150 agreed **CLERK**
  10. Tree in Play Park – Tree needs to be pruned/cut back. Clerk to contact Tree surgeon regarding this **CLERK**

11. Council communication – Councillors resolved that all Town Council communication should be directed from the Whitland Town Council website directly to the Clerk’s e mail address. This would ensure any queries re ‘ Freedom of information act’ can be answered in a timely fashion and Agenda items designated as required. In the case of illness or holiday alternative e mail address directions would be explored to ensure copies were always available and in the interest of the community

Cllr Frank Connor Hughes would set this up with W3 Web design

**CHAIR/CLERK**

12. Facebook account – Cllr Conor Hughes brought this back to the attention of the Council and Cllrs were in favour of keeping in touch with the Community using this method The Clerk was requested to speak to other Town Council’s re privacy settings and how they monitor content before we go ahead and set up another site. Cllr Allen suggested guidance or training be taken via the County Council about use of Social Media within the role of a Councillor. Most events or public notices are already placed on the joint Facebook site WHATS ON IN ST CLEARS AND WHITLAND facebook page by assistant Clerk Vicky Mitchell. Clerk will report back

**CLERK**

13. Twinning with Pipriac – Cllr Connor Hughes reported to meeting that this seems to be on the decline with various members having retired or died. There is the opportunity to visit Pipriac for an event on the 23<sup>rd</sup>/24<sup>th</sup> September. This was left for Councillors to discuss if they were available as it was rather short notice

14. Connections with USA – Cllr Connor Hughes is visiting USA during September and is taking over a gift from the Town Council. He will report back to the next meeting

15. Town Image – - This will be discussed in October meeting and the possibility of a Place plan was mentioned to feed in the longer term aspirations of the Town to the new Local Development Plan. The Clerk at Welshpool had worked on this for the Town there

16. Future of Town – will be discussed in October meeting together with dates for a Town Council Surgery/Open Evening

**17. Planning**

One received on day of meeting – W/36047 Proposed Industrial Unit (Inspection and Storage Shed) at Land Adjacent to Riverlea Tractors

**18. Invoices for consideration:-**

Clerk’s Salary	381.36
Light and Heat	25.00
John Lewis - 16 hours	128.00
RobThomas – Grass Cutting	420.00

Llewelyn Davies & Co	23.00
Llewelyn Davies & Co	93.25
Precept received	13,728.62
<b>Paid under Discretionary Dispensation – August</b>	
Meredydd Richards – unblocking of Toilets	25.00
BT – purchase payphone Kiosk	1.00
Tenby Observer – Whitland Week	48.00
Clerk –	599.52
Heat & Light	25.00
John Lewis 30 ¾ hours	245.90
V Mitchell	27.50
Rob Thomas	420.00
Llewelyn Davies & Co	23.00
Llewelyn Davies & Co	93.25
L J Electrical – deposit Solar WDS&SC	1250.00
Dave Mathews – Electric CCTV (15 mths)	132.10
DP Building Supplies - Sadolin	20.47
Councillors agreed on payment	

**19.** County Councillors report – County Cllr Allen will ask at County regarding training for Social Media. She had attended a seminar on the Wellbeing and Social Services Act and discussed implications. Advised Council that there is a Cycling consultation on CCC website and requested that Councillors complete. CCC had now installed an appointment system for residents at their office in Spillman Street. Brief overview of projects completed with 106 Byway between Toilets and King Edward Street, Solar on the Bowls Club, Rugby Club and imminently on the Sports and Social Club. Pathways at Parc Dr Owen. Funding for the Cardi Bach railway group to assist towards opening of route longer term. Double glazed windows at the Llys Hywel school Hall. £30K allocated towards the Dyffryn Taf Bus Park project. The remainder towards the pitch lighting on Parc Dr Owen for use by all sports groups. Further monies are available for Parc Dr Owen

**20.** Matters for October Agenda

- Christmas
- Facebook
- Railway Station
- Place Plan
- Town Council Surgery/ Open Evening

Meeting closed at 9 pm.

Next meeting at Mayors Parlour on October 2<sup>nd</sup> 2017 at 7pm