

Clerk - Whitland Town Council,  
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**To the Councillors, Whitland Town Council**

You are summoned to attend a meeting of Whitland Town Council to be held in the Mayor's Parlour, Whitland Town Hall, Whitland, on Monday 1<sup>st</sup> July 2019, at 7.00pm. The business to be considered is as set out in the agenda below.

Vicky Mitchell – Clerk

- 1. To accept apologies for absence.**
- 2. To disclose personal and pecuniary interests** in the items listed below.
- 3. To review and agree the minutes of the previous normal meeting** on 4<sup>th</sup> June 2019.  
Minutes to be signed as a true record.
- 4. Clerk's report.**
- 5. Chair's report.**
- 6. To receive following information and decide further actions as required:**
  - a) Whitland Town of Culture 2019
  - b) Casual vacancies
  - c) Christmas lights tenders. Christmas event.
  - d) Trevaughan area – potential uses. First registration requirement.[report sent to Cllrs with agenda]
  - e) Streetlights . Decision on CCC project required by 19-7-19 [report sent to Cllrs 20-6-19]
  - f) OVW model complaints protocol.
  - g) Donation policy
  - h) Wifi.
- 7. To discuss new items of business:**
  - a) Whitland Week –attendance at events by Mayor / Deputy Chair.
  - b) Lottery registration – usage?
  - c) Wooden map – relocation?
  - d) Zebra crossing
  - e) Chair/deputy Chair succession.
  - f) Cemetery – decision on solicitors to use.
- 8. To receive County Councillor's report.**
- 9. To receive financial report including invoices for consideration:**

Spreadsheet to be circulated prior to meeting of expenditure, bank balances etc. Latest bank statements made available.

**Invoices for consideration:**

Clerk's salary and expenses for June  
John Lewis salary and expenses for June  
HMRC – tax for quarter - £tbc  
SSE Energy – Christmas lighting - £134.29  
DB Building supplies – woodstain - £tbc  
Mayoral civic service - £357.50  
MW Electrical services – removal of connection above butcher's - £74.00  
Abba Loos –May - £138.00 tbc  
EDF energy – electricity for toilet - £31.00 direct debit  
XLN business services CCTV line - £39.48 direct debit  
Llewelyn Davies – payroll services - £23.00 direct debit  
Rob Thomas - grass cutting for month - £480.00 direct debit

**10. To receive planning reports:**

W/38976. Shed replacement, Bryngwenllian. Recd and passed on 14-6-19. Consultation closes 4-7-19

Full granted 11-6-19. W/38858. Demolition of existing single storey rear extension, replaced with new single storey rear extension and internal alterations. 18 Lon Hywel, Whitland.

**11. To receive correspondence for information:**

- Our Future Wales launch– Future Generations for Wales Commissioner. Email 6-6-19. Event 20-6-19 Carm Quins ground.2pm -5pm
- Carers' survey. Email link- sent 12-6-19
- Hywel Dda UHB – trauma services – Glangwili Hospital consultation. Email 18-6-19
- CCC hedgecutting review – emailed 22-6-19

**12. Items for next meeting.**

Clerk's appraisal report

**13. To confirm date of next meeting – Monday 2<sup>nd</sup> September 2019, Mayor's Parlour, 7.00pm.**