



Minutes of the annual meeting via Zoom of Whitland Town Council held on 22nd June 2019.

Present: Cllr Barry Chapman, Gabriela Poore, Ffion Scourfield, Len Shipton, Avril Wilson, Dave Walsh-Gibbon and County Cllr Sue Allen. Cllr Barry Chapman had technical issues but joined the meeting at item 10.

The Chairman being absent and no Vice-Chairman available, it was agreed by all that Cllr Poore should chair the meeting. She duly welcomed everyone to the meeting.

- 1. To accept apologies for absence.** These were received and accepted from Cllrs Raymond Jones, Ron Jenkins MBE, Mathew McDowall and Rob Morgan.
- 2. To disclose personal and pecuniary interests in the items listed below.** No interests were declared.
- 3. To appoint the Chair/Mayor for the coming year of 2020-21** The coronavirus legislation currently in force states that it was possible to delay the election of the Chairman until such a time when a suitable meeting can be held, up until May 2021. Consequently, it was agreed that Cllr Chapman should continue to Chair meetings when present, and if not then a Chairman would be elected ad hoc for the meeting, until such a time when a meeting in person could be held.
- 4. Outgoing Chair's report.** This had been previously circulated.
- 5. To appoint a Deputy Chair for the coming year.** It was agreed by those present that no election to this post should be made at this time, as permitted by the coronavirus legislation currently in force.
- 6. To receive a statement of accounts for the year just ended, and agree internal auditors for the coming year.** The accounts had been fully audited by the date of the meeting, with no issues reported. Some queries on the process were raised, and answered by the Clerk. The Council was pleased to accept the accounts as presented, and the Chair would duly sign accordingly. The Clerk was instructed to submit the relevant documentation by the 30th June deadline.
- 7. To agree and appoint membership of committees for the coming year.** The current committees and working party membership information had been previously circulated. Changes were agreed and the Clerk would update the listing and circulate it to all.

Signed by Chair

Date

8. To consider the currently adopted policies and documents of the Council. The list of these had been previously circulated. It was agreed that the Policy Working Party would review them all over the course of the year prior to them being re-adopted..

9 To consider the list of direct debits and standing orders currently in force and agree their continuance if appropriate. These were detailed in the meeting, and it was agreed that all should continue.

10. To consider the IRPW discretionary payments and consider whether the council should adopt any of them for this financial year. This was discussed in detail and it was agreed that there should be the opportunity for travel and subsistence claims to be made by Councillors if they are attending pre-approved training or work for the Council, and they wish to claim. The mandatory allowances were also mentioned, and the Clerk re-iterated that Councillors should personally inform her if they did not wish to receive the £150 allowance.

There being no other business the meeting closed at 7.40pm.

Signed by Chair

Date
