



20-03

**Minutes of the meeting via Zoom of Whitland Town Council held on 22<sup>nd</sup> June 2019.**

*(POST MEETING NOTE – It has been noted by the External Auditors – Grant Thornton, that the date displayed on these Minutes is depicted as 2019 when in fact it should be 2020. This error was noted in the December 2020 meeting of Whitland Town Council)*

**Present:** Cllr Barry Chapman, Gabriela Poore, Ffion Scourfield, Len Shipton, Avril Wilson, Dave Walsh-Gibbon and County Cllr Sue Allen. Cllr Barry Chapman had technical issues during the meeting.

The current Chairman was having ongoing technical issues with audio accessibility for the meeting, and unable to have attend visually. The current legislation requires that attendees as a minimum can hear and be heard by all present. It was therefore agreed by all that Cllr Poore should chair the meeting. She duly welcomed everyone to the meeting.

- 1. To accept apologies for absence.** These were received and accepted from Cllrs Raymond Jones, Ron Jenkins MBE, Mathew McDowall and Rob Morgan.
- 2. To disclose personal and pecuniary interests in the items listed below.** No interests were declared.
- 3. To review and agree the minutes of the previous meeting on 20<sup>th</sup> March 2020.** These had been previously circulated. They were reviewed and agreed. The Chairman would duly sign them as soon as possible.
- 4. To receive the Clerk's report.** This had been previously circulated. It was agreed that the new website was attractive, and that various Cllrs would work with the Clerk on updating the information held on it over the coming months.
- 5. To receive County Councillor's report.** This had been previously circulated. Cllr Wilson expressed her thanks to Cllr Allen for raising the importance of testing in care homes within CCC early on in the pandemic. The opening of CCC owned public toilets was also raised – the Clerk would investigate other short-term means of having the toilets cleaned safely at this time.

Cllr Shipton left the meeting at this point.

Signed by Chair

Date

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**6. To receive any other activity reports and information.** A brief update on Whitland Abbey was provided. The Trevaughan area was discussed, and it was agreed that grass cutting should continue into the autumn when wildflower seeding would be done except around the trees to protect them. The suggested planting layout would be circulated in the near future. The current contract with XLN would be maintained

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until the Wifi provision finished in November to maintain the Llewelyn Davies access point. Cllr Allen stated that the portable tennis net would be made available at Parc Dr. Owen on the renovated tennis court in the near future.

**7. To consider co-option to the Council.** A member of the public had expressed an interest shortly after the last meeting. However there had been no reply to more recent contact attempts.

**8. To consider the Planning Aid Wales training offer.** This was considered a good offer, and it was agreed by those present to apply for it. Places would be offered to WTC Cllrs initially, and surplus places then offered to neighbouring councils.

**9. To consider the financial report for the year to date.** This had been previously circulated. This was accepted, and the Clerk requested to transfer the reserve funds over to the second account. The details of payments since the last meeting would be circulated by the Clerk

**10. To consider re-instating delegated powers for the Clerk until the next meeting.** This was agreed.

**11. To decide date of next meeting.** This was agreed for Monday 20<sup>th</sup> July, and would be held by Zoom. Topics would include drawing up plans for how the Council would support local businesses as they and the community recovers from the pandemic.

There being no other business, the meeting concluded at 8.20pm

Signed by Chair

Date

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**Appendix** – payments made since last meeting (20<sup>th</sup> March 2020) under delegated powers by the Clerk.

<b>Date</b>	<b>To whom</b>	<b>What</b>	<b>How much</b>
23-3-2020	CCC	Streetlighting	£3888.43
24-3-2020	Glamorgan Whitelining	Tennis court lines	£480.00
17-3-2020	B+CE Holdings	Pension payment	£80.08
30-3-2020	Jamie King Ltd	Website - first payment	£730.00
30-3-2020	Barry Chapman	Cllr payment	£75.00
30-3-2020	Taf QT Club	Donation	£117.50
30-3-2020	Ex-Servicemen's organisation	Donation	£247.50
30-3-2020	Whitland Bowling Club	Donation	£25.00
<b>New financial year</b>			
2-4-2020	EDF energy	Electricity for toilets	£33.00
6-4-2020	Vicky Mitchell	Clerk salary and expenses	
6-4-2020	John Lewis	Handyman salary	
6-4-2020	HMRC	Tax/NI for quarter Jan-March	£1027.25
6-4-2020	Newhall Janitorial	Toilet consumables	£26.98
6-4-2020	W3 Webdesigns Ltd	Hosting, domain costs, o/s invoice	£274.00
14-4-2020	XLN Telecom	Broadband	£66.53
15-4-2020	Llewelyn Davies	Payroll services	£23.00
15-4-2020	Dwr Cymru	Water provision – toilet	£20.50
30-4-2020	Rob Thomas	Grass cutting	£480.00
1-5-2020	B+CE Holdings	Pension payment	£48.71
4-5-2020	EDF energy	Electricity for toilets	£33.00
4-5-2020	Vicky Mitchell	Clerk salary and expenses	
4-5-2020	John Lewis	Handyman salary	
6-5-2020	Jones and Haycocks Ltd	Pumping services	£585.00
14-5-2020	XLN Telecom	Broadband	£71.33
15-5-2020	Llewelyn Davies	Payroll services	£23.00
15-5-2020	Dwr Cymru	Water provision – toilet	£20.50
26-5-2020	Newhall Janitorial	Toilet consumables	£21.36
26-5-2020	Came and Co	Insurance	£670.00
29-5-2020	B+CE Holdings	Pension payment	£48.71
30-5-2020	Rob Thomas	Grass cutting	£480.00
2-6-2020	EDF energy	Electricity for toilets	£33.00
5-6-2020	Vicky Mitchell	Clerk salary and expenses	
5-6-2020	John Lewis	Handyman salary	

Signed by Chair

Date

10-6-2020	XLN Telecom	Broadband	£71.33
11-6-2020	Whitland WI	Donation	£50.00
15-6-2020	Llewelyn Davies	Payroll services	£23.00
15-6-2020	Dwr Cymru	Water provision – toilet	£20.50

Signed by Chair

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Date

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