

To the Councillors, Whitland Town Council

You are summoned to attend the meeting of Whitland Town Council to be held remotely via Zoom, on Monday 5th October 2020, at 7.00pm. The business to be considered is as set out in the agenda below.

If any member of the public wishes to attend, please contact the Clerk by 1pm on Monday 5th October 2020 and you will receive all information to enable you to connect to the meeting.

Yours faithfully



Financial Officer/Clerk to the Council

- 1. To accept apologies for absence**
- 2. To receive correspondence from Cllr T R Jenkins MBE**
- 3. To disclose personal and pecuniary interests** in the items listed below.
- 4. To review and agree the minutes** of the held on 7th and its continuation on 9th September 2020. Minutes to be signed as a true record.
- 5. Chair's report** – As Emailed to all Cllrs prior to the meeting
- 6. To consider any nominations for Vice Chair of Whitland Town Council**
(Any nominations to be presented to the Clerk by 12 noon on 5th October 2020)
- 7. To receive following information and decide further actions as required:**
 - a) Toilets cleaning regime recommendations – To be carried over to the November meeting
 - b) Trevaughan community orchard and the Carbon Footprint free trees (20) – locations – To consider a working party to manage this as one project
 - c) Draft donations and joint projects policy – As Emailed to all Cllrs prior to the meeting - For adoption
 - d) Resolution of tennis court issues – Update if any (due to change of Clerk)
 - e) Christmas Committee meeting feedback – Report Emailed to all Cllrs prior to the meeting
 - f) Cllrs discussions with residents on seating and ways to help in the coming months – Len and Averil
 - g) Tree survey – As Emailed to all Cllrs prior to the meeting. To consider requesting prices for works to be carried out within the next 3 and 6 months respectively as per the report.
 - h) To consider application for dropped kerb in car park- related to Parklets discussion in September meeting
 - i) Speeding in Trevaughan area. To confirm this matter has been passed to Carmarthen County Council
 - j) To finalise the cancellation procedure with XLN regarding Town Wifi
- 8. To discuss new items of business:**
 - a) Pocket Park – Email received raising concerns over the possibility of the support legs being rotten
 - b) To consider the Council purchasing the Licence for Zoom (as this is the platform that Cllrs are now familiar with) to enable Remote meetings to continue uninterrupted.
- 9. To receive County Councillor's report**
- 10. To receive planning reports:**

PL/00130. Non material amendment to W/35881 – to step back the extension on the first storey by approx. 150-200 mm. 14 Lon Hywel, Whitland. Approved 26-8-2020.

11. To receive correspondence:

Summary title	Received	Forwarded to Cllrs
CCC LDP consultation extension (information only)	11-09-2020	11-09-2020
Prosiect Fory (Information only – One Voice Wales)	09-09-2020	11-09-2020

12. Temporary Clerk's arrangements

13. To acknowledge the recommendations put to Council by the Staffing Committee following the consideration of the Clerks exit interview. Recommendations Emailed to all Cllrs prior to this meeting.

14. Financial Report and Bank/cashbook Reconciliation – Due to change of Clerk this will be presented at the November meeting

15. Invoices for consideration:

Tree Landscapes – Tree Report	£647.34	Cheque to be raised
CLLR Law – Solicitors Costs	£420.00	Cheque to be raised
Clerk's salary and expenses for previous month		
John Lewis salary and expenses for previous month		
B+CE Holdings Ltd – pension payment		
EDF energy – electricity for toilet -	£ 33.00	direct debit
Welsh Water – water supply for toilet -	£ 20.50	direct debit
XLN business services CCTV line -	£ 71.33	direct debit
Llewelyn Davies – payroll services -	£ 23.00	direct debit
Rob Thomas – grass cutting - October payment	£480.00	direct debit

16. Items for next meeting

17. To confirm date of next meeting – Monday November 2nd 2020, remotely via Zoom, 7.00pm.