



Email: [clerk@whitlandtowncouncil.co.uk](mailto:clerk@whitlandtowncouncil.co.uk)

To the Councillors, Whitland Town Council

You are summoned to attend the meeting of Whitland Town Council to be held remotely via the medium of Zoom, on Monday 12<sup>th</sup> April 2021, at 7.00pm. The business to be considered is as set out in the agenda below.

If any member of the public wishes to attend, please contact the Clerk by 1pm on Monday 12<sup>th</sup> April 2021 and you will receive all information to enable you to connect to the meeting.

Yours faithfully *M. P. Staley*

Financial Officer/Clerk to the Council

1. **To accept apologies for absence**
2. **To disclose personal and pecuniary interests** in the items listed below.
3. **To complete the Co-option Process**
4. **To review and accept the minutes of the meeting held on 1<sup>st</sup> March 2021**
5. **Chair's report** – As Emailed to all Cllrs prior to the meeting
6. **To receive any updates regarding the following:**
  - a) St Mary Street – Hording along the 'Old Dairy Site'
  - b) Trevaughan Pathway
  - c) The Parc Dr Owen Play Park
7. **To receive County Councillor's report**
8. **To receive reports for Working Groups and Council Representatives including**  
Cllr Shipton on behalf of the Grounds Working Party –
9. **To consider Planning Applications Received**

All planning application information has been Emailed to all Cllrs prior to the meeting

A	PL/01621	13 Llys Y Crofft, Whitland, SA34 OHG	Retrospective planning application for 2No structures located in garden of property for use as ancillary accommodation to existing dwelling. 1x sun room located May 2018 1x storage & external shed June 2020 Proposed works also include alterations to existing dwelling to reconfigure access and legibility due to layout and 2nd storey alterations to create additional headroom
B	PL/01155	Unit 1 Wheelabout Park, Spring Gardens, Whitland, SA34 OHR	Change of use from wedding car hire business to depot building for tree felling business
C	PL/01327	Land adjacent to Silverdene, North Road, Whitland, SA34 OBH	Construction of two detached dwellings

**10. To consider the pre-planning application made by:**

Hayston Developments and Planning Ltd in respect to an “Outline (major) application for residential development (including affordable element) with associated parking and landscaping (all matters reserved except highways)”.

The land is located at ‘Land adjacent The Beeches, Spring Gardens, Whitland, Carmarthenshire, SA34 0HP’.

**11. To receive any planning applications Notices****12. To receive correspondence**

To include the complaint received and responded to by the Whitland Town Council’s complaints panel

**13. To consider and approve the Financial Report and Bank/Cashbook Reconciliation for the year end 2020/2021****14. Invoices for consideration: -**

1281	March Wages (To be processed through the PAYE System)	£345.00
1282	March Wages (To be processed through the PAYE System)	£781.92
1283	HMRC PAYE	TBC
1284	Welsh Harvest – Tree Planting Trevaughan	£230.00
1285	Society of Local Council Clerks Membership (Apportioned)	£72.25
1286	EDF Electric – Account awaited	TBC
1287	Welsh Water – Account Awaited	TBC
1288	Cheque Cancelled	£0.00
1289	One Voice Wales - Membership	£320.00
1290	One Voice Wales - Training	£60.00
1291	Clinic Up – Weed Killer	£37.99
1292	M Priestley – Recorded delivery Postage	£11.44
1293	Carmarthenshire County Council – Street Lighting Maintenance and Energy	£3,570.05
1294	M Priestley – 3 trips to Whitland (as depicted on the financial report)	£31.59
1295	Saundersfoot Community Council – contribution towards Zoom Licence Say (up to April 2021)	£15.00
	Whitland Town Hall – Room Hire 2021/2022	£700.00

**Agenda Items****15. To consider the positioning of the Cycling Priority Planter Locks****16. To approve the Council’s response to a letter received appertaining to the Abbey (Emailed to all Cllrs prior to the meeting)****17. To consider the Whitland Town Council’s future position regarding the Abbey Lease (Synopsis of actions sent to all Cllrs prior to the meeting)****18. To consider the price to safely remove the tree identified with Ash dieback from the Abbey site –**  
The Clerk can confirm that all the relevant permission has been received from CADW and the Method Statement & Risk Assessment have been carried out also approved by CADW.**19. To consider the turnaround and public display of the Minutes following a meeting****20. To consider for adoption the Model Complaints Policy and Procedure****21. To consider any overtime worked by the Clerk during March 2021** due to the extra hours involved appertaining to the complaint received and excessive correspondence appertaining to the Abbey (Acknowledgement via Email that any overtime worked up to 10 hours would be considered at the April meeting)

**22. Considerations for discussion at the next meeting**

**23. To confirm date of next meeting**