



Email: clerk@whitlandtowncouncil.co.uk

Minutes of the General meeting of Whitland Town Council held via Zoom on Monday the 14th February 2022 at 7pm.

This meeting was open to the public via a live Zoom link, available on request to the Clerk.

Present: Cllrs J Davies-Scourfield (Chair), L Shipton (Vice Chair), B Chapman, J Blandford, M Mc Dowell, and R Davies.

Also present – The Clerk

Meeting commenced – 19.07

2022/02 190 To accept Apologies for Absence - Cllrs F Scourfield, J Dobson, J Jones, E Eynon and R Jones

2022/02 191 To Receive any Personal and Prejudicial Declaration of Interests - None

2022/02 192 To Receive the Minutes of the Meeting Held on the 10th January 2022

Cllr Shipton proposed that the Minutes of the General meeting held on the 10th January 2022 be signed as a true record of the meeting; Cllr McDowell seconded the proposal with all Cllrs in full agreement.

2022/02 193 Matters Arising from the Minutes – Information Only

- The Clerk advised that correspondence had been received from Carmarthenshire County Council advising that a survey could be carried out, to enable persons visiting the Main Street in Whitland to have their views heard, regarding the removal of the street trees.

2022/02 194 Mayor's Report – Nothing to report which is not covered within the Minutes

2022/02 195 To consider any account(s) for payment

To Be Approved/Acknowledged				
01.02.2022	1431	Wages (January)	£ 671.67	
01.02.2022	1432	Wages (January)	£ 249.90	
10.02.2022	1433	Amazon Stationary	£ 11.33	
10.02.2022	1434	Jones and Hancocks - Flood Clearing	£ 360.00	Last Mth
10.02.2022	1435	The Sign Maker - Rons Plaque	£ 159.38	Minuted
14.02.2022	1436	SLCC- Clerks Membership and Training (Apportioned)	£ 91.50	(£73.50 + £18.00)
14.02.2022	1437	Rob Thomas Grass Cutting Final Account for 2021/2022	£ 480.00	
14.02.2022		Four Seasons - Christmas Tree	£ 170.00	
			£ 2,193.78	

The Clerk advised that an invoice for the Christmas tree had been received in the sum of £170

Cllr Davies-Scourfield proposed that the invoice as presented, including the Christmas Tree invoice in the sum of £170.00, be paid in full; Cllr Chapman seconded the proposal with all Cllrs in full agreement.

2022/02 196 To consider the Financial Report and Bank Reconciliation

Cash Flow			
30.12.2021-30.01.22			
Balance	£	71,448.10	B/F
Payments Made	£	1,783.01	
Income Received	£	0.06	
	£	69,665.15	C/F

Cllr Chapman proposed that the finance report be signed as a true representation of the Whitland Town Council's finances to date; Cllr Shipton seconded the proposal with all Cllrs in full agreement.

2022/02 197 To consider Planning Applications Received

PL/03450 - Proposed Loft Conversion / First Floor Extension to Existing Bungalow by adding Attic Trusses to create additional bedrooms - 5 Trevaughan Gardens, Whitland, SA34 0QW

Following consideration of all the information provided by the Planning Authority, Whitland Town Council resolved to support this planning application with the consideration that the proposed development will have no visual impact to its surrounding environment.

PL/02979 - The erection of two B2 Industrial buildings, providing 4 separate units, parking and new access road - Land Adjacent to Whitland Cricket Club, Whitland, SA34 0LR

Following consideration of all the information provided by the Planning Authority, Whitland Town Council resolved to support this planning application.

2022/02 198 To consider any Planning Applications received after the publication of the agenda.

None received

2022/02 199 To receive any Planning Decision Notices from the Carmarthenshire County Council

PL/03240 Land off Clos Llwyn Ty Gwyn – discharge of Planning condition Granted

2022/02 200 Consideration of Correspondence Received

- Various surveys and Consultations sent to all Councillors via Email.
- Invite received from Carmarthen Town Council inviting the Mayor to its St David's Parade. The Clerk confirmed Cllr Davies-Scourfield's ability to attend and confirmation received that the Mayor is welcome to wear the Whitland Chain of Office.
- Email received from Carmarthenshire County Council requesting confirmation of the Declarations of interest made by Councillors attending meetings between 01.04.2019 and 31.03.2020. the Clerk confirmed the requested information has been provided via Email.
- Exchange of Emails between the Clerk and Mr Baroth, the developer of the 'Old Dairy Site' were read out by the Clerk.

2022/02 201 To receive County Councillor's Report – None Received

2022/02 202 To Receive Any Reports from Committees/Working Parties

Cllr Shipton on behalf of the Grounds Working Party

- The Christmas Tree has been removed. Thanks to Mr I Haycock and Mr A Windsor for their assistance.
- The defective hand dryer has been replaced in the disabled toilet.
- Prices are being sought regarding the replacement of the safety matting at the Bryngwenllian Park. Whilst attending the park it is noted that the paths and MUGA area are in need of pressure washing. A date will be fixed for a working party to attend and 'spring clean' the park area.

Cllr Scourfield on behalf of the Play Park Task and Finish Group (Report read by the Clerk in Cllr Scourfield's absence)

A meeting of the Play Park Task and Finish Group was held on 19.01.2022 to consider the three quotations received for play park equipment – Phase one. Present – Cllrs Scourfield (Chair of T & F Group), Shipton, Davies-Scourfield, R Davies, Chapman and McDowell. (Cllr Blandford gave his apologies)

All tenders were considered and evaluated regarding certain criteria. It was concluded that Sunshine's quotation is the preferred tender and the application for Section 106 funding depict such.

The Section 106 application, after being distributed to all Councillors for their consideration, has been submitted to the Leading Authority. A response is expected on the 23rd February 2022.

Cllr Chapman proposed that the main points of contact regarding this project be the Clerk, Cllr Scourfield (Chair of the T & F Group) and Cllr Shipton (Chair of the Grounds Working Party); Cllr R Davies seconded the proposal with all Cllrs in full agreement.

2022/02 203 To Receive Reports from Council Representatives - None

2022/02 204 To receive any updates regarding the Ten Towns Growth Project- LEADER Funding and Capital EOI form

Cllr Shipton on behalf of the LEADER Funding

- The LEADER Expression on Interest form has been completed by the Clerk, acknowledged by Councillors, via Email, and submitted to Carmarthenshire County Council for consideration.
- If funding is offered, Cllr Chapman and Mr Kit Rothwell will work with the web designers to ensure that the website encapsulates all aspects of Whitland and surrounding areas.

Cllr Davies-Scourfield on behalf of the Capital Fund

- Discussions continue with Parc Dr Owen regarding the location of a car park and electric vehicle charging points.
- The draft Expression of Interest form, listing the priorities for projects to be considered for funding, has been distributed to all Councillors for their consideration prior to the Clerk completing the form.
- A meeting will be held between the Officers from Carmarthenshire County Council and the Clerk regarding further information to be included in the form.

Cllr McDowell proposed that the Cardi Bach Trail be removed from the priorities as this Council had received a letter from the owners of land, through which this trail would pass, stating that they do not give their permission for their land to be used by the public due to potential health & safety issues and security matters; Cllr Blandford seconded the proposal with all Cllrs in full agreement.

2022/02 205 To consider arrangements for the celebrating of the Queens Platinum Jubilee – The consideration of the formation of a working party to include representatives from other local bodies.

A meeting has been arranged, by others, for Friday 18.02.2022 to consider arrangements of events to celebrate the Queens Jubilee. It was agreed that any Councillors able to attend do so and report back to full Council at the March 2022 meeting. The Festivities Working Party will take lead, on behalf of the Council, in this project.

2022/02 206 To confirm a date for the Clerks Annual Review – The Clerk commenced her role as Proper Officer 01.02.2021

It was agreed that the Personnel Working Party will liaise and carry out the Clerks review. Date, before the March 2022 meeting, to be confirmed.

2022/02 207 To consider the request made by the Cylch Meithrin Hywel Dda for a donation – The grant to be put towards the purchase of ‘Puddle suits’

The Clerk advised that the accounts had been requested but not received to date.

The question was raised if this is a private nursery with attendants having to paying fee.

Following consideration, it was concluded that this agenda item will be considered once the accounts have been received.

2022/02 208 To approve the new Grass Cutting Tender Document – Agree dates for tending process

Following enquiries, it was confirmed that there is one year left on the existing contract.

2022/02 209 To consider how communication can be improved between the Town Council and the County Councillor for Whitland – Councillors consider that communication has broken down over the past 18 months

Councillors have raised concerns regarding the communication problems between the County Councillor and the Town Council. It is noted that there is no obligation for the County Councillor to communicate with the Town Council but on occasions it is necessary.

Cllr Chapman proposed that Whitland Town Council invite Cllr Sue Allen to an informal meeting to discuss how communication can be restored between the Town Council and herself; Cllr Davies-Scourfield seconded the proposal. Following a vote, it was concluded that this motion was not carried and no meeting to be held. Councillors stated that they did not consider this was the correct way forward.

2022/02 210 Considerations for discussion at the next meeting

- The lifting of water drains along the main shopping street and the infilling of such with tarmacadam – The Clerk has made enquiries and the works are temporary and the cast iron decorative drains will be replaced.
- Damaged BT Manhole cover in King Edward Street – This matter has been reported and will be repaired/replaced ASAP
- CCTV located within Llewelyn Davies' office – This matter is moving forward.

Meeting closed 20.41