



Minutes

Minutes of the General Meeting of Whitland Town Council held via Zoom on Wednesday 11th July 2022 at 7pm.

This meeting was open to the public via a live Zoom link, available on request to the Clerk.

Present: Cllrs J Davies-Scourfield (Mayor), L Shipton (Deputy Mayor), B Chapman, R Jones, M McDowell and R Davies.

Also present – The Clerk

Meeting commenced – 19.15 due to technical problems.

All Whitland Town Council meetings are regulated by its Standing Orders.

Agenda

2022/07 47 To receive any Declarations of Office following the Co-option process - None

2022/07 48 Apologies for Absence – Cllr J Blandford

2022/07 49 To receive any personal and prejudicial Declaration of Interests - None

2022/07 50 To receive the Mayors Report

Cllr Davies-Scourfield advised that she had attended the Carmarthen Town Council's Mayor making service and dinner and had a very pleasant evening.

2022/07 51 To Receive any Updates Regarding the Audit Process

The Clerk advised that there had been no requested, from members of the ward, to inspect the financial documentation, and that all the relevant paperwork has been forwarded to the Auditor General for Wales to complete the 2021/2022 Audit Process.

2022/07 52 To Receive the Minutes of the Meeting Held on the 13th June 2022

Cllr Chapman proposed that the Minutes of the General meeting held on the 13th June 2022 be signed as a true record of the meeting; Cllr Davies-Scourfield seconded the proposal with all Cllrs in full agreement.

2022/07 53 Matters Arising from the Minutes – Information Only - None

2022/07 54 To acknowledge and approve account(s) for payment

All Councillors confirmed that they had received the Finance Report

<u>To Be Approved/Acknowledged</u>				
13.06.2022	1478	Sunshine	£ 35,996.58	Minuted
13.06.2022	1479	Arts Factory	£ 2,958.00	Agreed June Mee
01.07.2022	1480	Wages	£ 233.90	
01.07.2022	1481	Salary	£ 876.48	
11.07.2022	1482	EDF Energy - electrics Public Toilets	£ 144.53	
11.07.2022	1483	Rob Thomas - July cuts plus £20 from June	£ 500.00	
11.07.2022	1484	Saundersfoot Community Council - Office Services Apportioned	£ 85.13	Re-issue
11.07.2022	1485	HMRC PAYE April May and June	£ 1,183.11	Re-issue
			£41,977.73	

Cllr Chapman proposed that the accounts, as presented, be acknowledged and paid in full; Cllr Davies seconded the proposal with all Cllrs in full agreement.

2022/07 55 To consider and approve the bank/cash book reconciliation

Cash Flow

31.05.2022-30.06.2022

Balance	£	74,092.42	B/F
Payments Made	£	40,394.05	
Income Received	£	-	
	£	33,698.37	C/F

Cllr McDowell proposed that the bank reconciliation be signed as a true record of the Whitland Town Council's financial position; Cllr Hughes seconded the proposal with all Cllrs in full agreement

2022/07 56 Planning Application(s) Received

All planning application information has been Emailed to all Cllrs prior to the meeting

A	PL/04261	7, Bryngwenllian, Whitland, SA34 ODA	Proposed New House Driveway
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Following consideration of all the information provided by the Planning Authority, Whitland Town Council do not raise any concerns or objections regarding this planning application.

2022/07 57 To consider any planning application Notices received from the Carmarthenshire County Council

PL/00841	Land North of Lon Hywel, North Road, Whitland Outline Planning Consent – some matters reserved	Outline Granted
PL/03968	16 Velfrey Road, Whitland Proposed demolition of existing lean-to and erection of part 2 storey rear extension and single ground floor space to facilitate habitable accommodation	Granted

2022/07 58 Consideration of Correspondence Received

- Email received from the Afon Gardening Club requesting If the Mayor is able to attend its Annual Show and award the prizes – As Cllr Davies-Scourfield is unable to attend Cllr Shipton (Deputy Mayor) will attend in her place.
- Email received from Nia Owens – Planning Enforcement Officer advising that a Planning Infringement Notice will be served on the building plot at Trevanghan Lodge regarding the large banks of earth.
- An Email has been sent to Carmarthenshire County Council advising that the new fencing along St Mary' Street has been noted and should any further issues arise the Whitland Town Council will advise accordingly.
- A claim has been forwarded to Carmarthenshire County Council in the sum of £13,500 for the Section 106 monies approved towards the phase one of the play park in Parc Dr Owen.
- Requested have been sent once again to Mr Llewellyn and Mr Hancock of Carmarthenshire County Council requesting dates for a meeting to discuss the denied application for funding from the Section 106 monies towards the resurfacing at Bryngwenllian play park.
- Email sent to Carmarthenshire County Council complaints department advising of the lack of responses to Emails sent to Carmarthenshire

2022/07 59 To Receive Any Reports from Working Parties

To include reports from the:

- a) Grounds Management Working Party – Cllr L Shipton
- b) The Parc Dr Owen Play Park Task and Finish Group – Cllr F Scourfield

2022/07 60 To Receive Reports from Council Representatives of Outside Bodies

2022/07 61 To continue the Co-option process – Possible advert in the local press

2022/07 62 To consider the safety resurfacing of the Bryngwenllian play park – Following the disappointing news that the Section 106 application was unsuccessful and no further information has been forthcoming from Carmarthenshire County Council, despite several Emails being sent requesting a meeting, the decision has to be made as to temporary close the park or find the additional funds within the unspent budgeted monies. (£7,000 accrued over the past two years – cost of repairs circa £14,500)

2022/07 63 To consider for adoption the amended guidance from the Ombudsman for Wales relating to the code of Conduct. – This document has been Emailed to all Councillors for their perusal.

2022/07 64 To consider a solution to the increased use of consumables within the public toilets- Over the past few months the amount of toilet paper being used in the public toilets has tripled.

Due to the sensitive nature and in accordance with the Public Bodies (Admission to Meetings) 1960 Act – of agenda item 2022/07 63 it will be considered in Private and Confidential meeting conditions with members of the public and members of the press being requested to leave the meeting.

2022/07 65 Considerations for discussion at the next meeting