



Minutes of the General Meeting of Whitland Town Council held remotely, via the medium of Zoom, on Monday 10th July 2023, at 7.00pm.

Correspondence and planning documents have been Emailed to Councillors prior to the meeting.

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Whitland Town Council meetings are regulated by its Standing Orders.

Present: Cllrs L Shipton (Mayor), M McDowell (Vice Chair), R Jones, E Morgans and S McDowell

Also present – The Clerk

Meeting commenced – 19.03

Agenda

2023/07 46 To accept apologies of absence J Davies-Scourfield, J Blandford and R Davies

2023/07 47 To acknowledge any declarations of interest, as per the Code - None

2023/07 48 To Receive the Minutes of the Meeting Held on the 12th June 2023

Cllr Shipton proposed that the Minutes, as presented, be accepted and signed as a true record of the meeting held on the 12th June 2023; Cllr M McDowell seconded the proposal with all Cllrs eligible to vote in favour of such.

2023/07 49 Matters Arising from the Minutes – None

2023/07 50 To Receive the Minutes of the Meeting Held on the 26th June 2023

Cllr S McDowell proposed that the Minutes, as presented, be accepted and signed as a true record of the meeting held on the 26th June 2023; Cllr M McDowell seconded the proposal with all Cllrs eligible to vote in favour of such.

2023/07 51 Matters Arising from the Minutes – None

2023/07 52 To consider and acknowledge invoices for Payment

To Be Approved/Acknowledged

31.05.2023	1604	Clerk - May	£	993.20
31.05.2023	1605	R Thomas Grounds Cutting (2 Cuts) April and May	£	1,320.00
31.05.2023	1606	Insurance Renewal	£	1,012.44
	1607	Cancelled	£	-
31.05.2023	BACS	Ten Towns Architect	£	1,845.00
31.05.2023	BACS	Cost Cutters - Benches and bins	£	986.92
10.06.2023	1608	M Williams Wages (Trial)	£	273.78
20.06.2023	1609	Screwfix - Hand Dryer	£	149.99
20.06.2023	1610	D Gillard Out of Pocket Expenses	£	150.00
20.06.2023	1611	Allsortz (Cleaning Products)	£	52.34
30.06.2023	1612	Clerk - June	£	993.20
			£	<u>7,776.87</u>

The payment of the above invoices are acknowledged and approved.

INCOME -

04.05.2023	CCC Ten Towns	£	7,845.00
19.05.2023	VAT Refund	£	14,855.84
26.05.2023	CCC Section 106 Bryngwenllian	£	1,000.00
09.06.2023	CCC Ten Towns Rebate	£	1,845.00
31.05.2023	Interest	£	6.65
0.06.2023	Interest	£	6.48
			£ 25,558.97

2023/07 53 To acknowledge and approve the Bank Reconciliation**Cash Flow**

01.05.2023 - 30.06.2023

Balance	£	36,596.70	B/F
Payments Made	£	7,882.36	
Income Received	£	25,558.97	
	£	54,273.31	C/F :

It was proposed and seconded that the bank reconciliation, as presented, depicts a true record of the Council finances to date. Vote taken – All Cllrs in full agreement of such.

2023/07 54 Planning Application(s) Received – None**2023/07 55 To consider any planning applications received after the publishing of this agenda - None****2023/07 56 To consider any planning application Notices received from the Carmarthenshire County Council - None****2023/07 57 To consider any correspondence received –**

- Email received from One Voice Wales offering trainings on varying topics

2023/07 58 To Receive Any Reports from Working Parties

Grounds Management Working Party – Cllr L Shipton

- The play equipment at Parc Dr Owen continues to be well used
- The two commemorative benches have been received and placed in their agreed locations– One in Parc Dr Owen and the second at Bryngwenllian Park.
- The play equipment at Bryngwenllian has been pressure washed and requisite repairs have been carried out. Residents have contacted the Clerk thanking the Council and advising that the park is now looking much improved.
- Arrangements for Christmas to be discussed at the September 2023 meeting – with consideration being given to the Council purchasing lights.

2023/07 59 To Receive Reports from Council Representatives of Outside Bodies

- Ten Towns – LEADER Funding

A meeting of the Ten Towns steering group was held to agree how best the promised grant money could be spent. It was agreed that:

- The existing grant would be divided and support two main projects:
 - Updating the Town Hall
 - Enhancing the town centre to possibly include an electronic information board, two 'green areas' and a mural on the train station wall.
- A further grant is available to fund a person to arrange events to promote Whitland and in turn increase footfall – This position would be for one year, at this point in time, and the successful candidate employed by Whitland Town Council, with costs being reimbursed by the grant – The Clerk to complete the application form.
- Carmarthenshire County Council would now lead the car park project using grant funding from a different source.

2023/07 60 **To receive any updates regarding the application for Section 106 funding** – to assist with the purchase of play equipment for phase 2 at Parc Dr Owen

Update awaited.

2023/07 61 **To consider the draft Contract of Employment for the Cleaner.**

It was proposed and seconded that the job description and Contract of Employment, as circulated, be accepted and presented to the Cleaner. Vote taken – all Cllrs in full agreement.

2023/07 62 **To receive any updates regarding the troublesome dogs' within St Johns Street** and the actions of Carmarthenshire County Council following the request made by Whitland Town Council to investigate such reports.

The Clerk advised that the Carmarthenshire County Council dog warden had been advised of the concerns raised by the members of the public and they confirmed that they would contact the dog's owner and advise of the concerns raised.

2023/07 63 **To receive any updates regarding the on-going parking issues outside the Llys Hywel School** and the request made to Dyfed Powys Police to assess the situation.

It was confirmed that the police had attended on site and spoken to certain vehicle drivers and the crossing guard. The School will be breaking for the Summer Holidays, within a few days, the situation will be monitored after the summer holidays.

2023/07 64 **Considerations for discussion at the next meeting**

- Arrangements for Christmas

Meeting closed 19.48