



Personnel Committee Meeting 27th January 2025

To the Councillors, Whitland Town Council

You are hereby summoned to attend the Meeting of the Whitland Town Council Personnel Committee, to be held remotely, via the medium of Zoom, on Monday 27th January 2025, at 6.00pm. The business to be considered is as set out in the agenda below.

Yours faithfully
Financial Officer/Clerk to the Council (21.01.2025)

All documents have been Emailed to Councillors prior to the meeting.

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Whitland Town Council meetings are regulated by its Standing Orders.

Due to the nature of business being discussed and in accordance with Sec 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 this meeting will be conducted in confidence and no members of the public nor press will be able to attend.

Agenda

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| 2025/01 PC 13 | To accept apologies of absence |
| 2025/01 PC 14 | To acknowledge any declarations of interest, as per the Code |
| 2025/01 PC 15 | To update the Committee regarding the Cleaner and her ongoing workload. |
| 2025/01 PC 16 | To consider a formal proposal to be presented to the Full Council to update the Clerk's Contract of Employment to reflect 21 hours per week - Due to the increasing obligations and legal requirements of the Council, the Clerk has been working 21 hours per week on a temporary basis since October 2024. |
| 2025/01 PC 17 | To set a time and date for the Clerk's review |