



To the Councillors, Whitland Town Council

You are hereby summoned to attend the January 2025 General Meeting of Whitland Town Council to be held in the Town Hall and via the medium of Zoom, on Monday 13th January 2025, at 7.00pm. The business to be considered is as set out in the agenda below.

If any member of the public wishes to attend via Zoom, please contact the Clerk by 1pm on the day of the meeting and you will receive all information to enable you to connect to the meeting.

Yours faithfully

Financial Officer/Clerk to the Council (08.01.2025)

All documentation has been Emailed to Councillors prior to the meeting.

The Public Participation session will commence at 7.00pm and will not normally exceed 15 minutes in length. Members of the public are welcome to ask questions or make representations relating to items listed on the agenda only.

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Whitland Town Council meetings are regulated by its Standing Orders.

Agenda

2025/01 133 To accept any apologies for absence

2025/01 134 To acknowledge any declarations of interest, as per the Code of Conduct

2025/01 135 To receive the minutes of the meeting held on the 9th December 2024

2025/01 136 Matters arising from the minutes – information only

2025/01 137 To minute any comments made by members of the public attending the meeting

2025/01 138 To acknowledge and approve any account(s) for payment

2025/01 139 To consider the bank reconciliation and the financial information appertaining of the Whitland Town Council – see finance report

2025/01 140 Planning application(s) received

a) PL/08626 - 3 Trevaughan Terrace, Whitland

Installation of a free standing PUZ-WM60VAA 6KW Air Source Heat Pump

b) PL/08307 - 15 Bryngwenllian, Whitland

Proposed front porch extension to form covered entrance and side washroom extension to provide ground floor facilities

2025/01 141 To consider any planning application notices received from the Carmarthenshire County Council

a) PL/08507 - Whitland Railway Station, St John Street, Whitland

Construction of a Car Park - Prior Approval under Part 11 GPDO
Granted 12/12/2024 - Delegated Decision

2025/01 142 To consider any correspondence received

- Email forwarded to all Cllrs outlining training being offered by One Voice Wales

2025/01 143 To receive any Reports from Committees:

- **Grounds Management Committee – Cllr L Shipton**
Action Tracking -

- Any up dated information as to when the Carmarthenshire County Council will be carrying out street cleansing and painting along St John Street. Update received December 2024 – The maintenance team will now be looking to commence the works in early Spring 2025.

Matters to be considered -

- Ongoing acts of vandalism to the public toilets which are under the management of Whitland Town Council, located in Cross Street, Whitland.
 - Following the recent painting works it has been noted that the acts of vandalism, to the inside of the public toilets, has increased.
- **Personnel Committee – Cllr J Davies-Scourfield**
 - To consider a date for the next meeting of the Personnel Committee.
 - To consider Cllr L Smith's request to join the Personnel Committee
- **Finance Committee – Cllr J Davies-Scourfield**

2025/01 144 To receive the minutes of the Finance Committee meeting held on the 3rd December 2024

2025/01 145 Matters arising from the minutes – information only

2025/01 146 To Receive Reports from Council Representatives Of Outside Bodies:

- One Voice Wales – No representative at this point in time.
- Parc Dr Owen Committee – Cllrs Rutter and Shipton
- Whitland Town Hall Committee – Cllr S McDowall
- Air Cadets – The Clerk
- Schools – Cllr A Cornick and the Development Officer – A request to be made that the Clerk continue with is role and the interaction with the School's Council.

2025/01 147 To receive the Development Officers Report

2025/01 148 To consider whether the Whitland Town Council support the Proposed Boundary Review to encompass Whitland Abbey into the Whitland Ward

Under the review Carmarthenshire County Council will be addressing the question of whether the boundary should be realigned to incorporate the fields that is home to Whitland Abbey into the Whitland Community Council area as opposed to Llanboidy Community Council where these fields currently sit. For more information, please follow the link below -

[Community Review - Llanboidy and Whitland Community Council Areas](#)

2025/01 149 To consider whether the Whitland Town Council support the possibility of Carmarthenshire County Council adding parking restrictions to the area of North Road, North of the School.

Following on-going parking issues related to this area of North Road, discussions are being held regarding the addition of parking restrictions to this area.

2025/01 150 To consider the future management and use of the Studio, Cross Street, Whitland -

This property was acquired with grant funding, and the decisions were made by the Ten Towns Steering Group, which included County Councillor Sue Allen (Chair), two officers from Carmarthenshire County Council, Councillors Len Shipton, Eleri Morgans, and Jenny Davies-

Scourfield, the Clerk to Whitland Town Council, members of the Chamber of Trade, and the Town Hall Committee.

Whitland Town Council was tasked with leading any projects with any asset to be held by the Council. The steering group, established over five years ago, was responsible for determining the best way to utilise the grants available under the Ten Towns Scheme. The funding had specific restrictions on its use, and while many projects were considered, they could not move forward due to these limitations or other external factors.

After careful deliberation, it was unanimously agreed to purchase and renovate the property known as "the Studio" to create a public-use space.

After a lengthy and thorough application process, it was decided that Whitland Town Council would contribute to the renovation costs, utilising money from reserves with no effect on the Precept, (agreed by Whitland Town Council at its March 2024 extraordinary meeting).

Since the purchase of the Studio, in October 2024, the Ten Towns Steering Group has dissolved. Going forward, all decisions regarding the Studio will now be made by Whitland Town Council.

Onsite meetings are being held every two/three weeks with all works on track to be completed beginning of February 2025 and all costs within budget.

Three options have been forwarded to all Councillors for consideration. Any other options presented at the meeting, by Councillors, will also be considered.

2025/01 151 To consider any items to be presented at the next meeting.