



June 2025 Agenda

To the Councillors, Whitland Town Council

You are hereby summoned to attend the June 2025 General Meeting of Whitland Town Council to be held in the Town Hall and via the medium of Zoom, on Monday 16th June 2025, at 7.00pm. The business to be considered is as set out in the agenda below.

If any member of the public wishes to attend, please contact the Clerk by 1pm on Monday 16th June 2025 and you will receive all information to enable you to connect to the meeting.

Yours faithfully
Financial Officer/Clerk to the Council (04.06.2026)

All documentation has been Emailed to Councillors prior to the meeting.

The Public Participation session will commence at 7.00pm and will not normally exceed 15 minutes in length. Members of the public are welcome to ask questions or make representations relating to items listed on the agenda only.

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Whitland Town Council meetings are regulated by its Standing Orders.

Agenda

- 2025/06 31 To accept any apologies for absence**
- 2025/06 32 To acknowledge any declarations of interest, as per the Code of Conduct**
- 2025/06 33 To receive and approve the minutes of the meeting held on the 19th May 2025 as a true and accurate record.**
- 2025/06 34 Matters arising from the minutes – information only**
- 2025/06 35 To minute any comments made by members of the public attending the meeting**
- 2025/06 36 To acknowledge and approve any account(s) for payment**
- 2025/06 37 To consider the bank reconciliation – see finance report**
- 2025/06 38 Planning application(s) received –**
- a) PL/08850 - Land adjacent to Trem y Wawr, Spring Gardens, Whitland, SA34 0HL
Erection of new dwelling and associated works
- 2025/06 39 To consider any planning application notices received from the Carmarthenshire County Council**
- PL/09237- Land east of Oaklands, North Road, Whitland - Building (agricultural / forestry)
Building to provide a facility to bulk purchase and store feed/machinery and fertiliser
- Prior Approval Not Required 27/05/2025
- 2025/06 40 To consider any correspondence received**

- Email forwarded to all Cllrs outlining training being offered by One Voice Wales

2025/06 41 To receive any Reports from Committees:

- **Grounds Management Committee – Cllr L Shipton**
- **Personnel Committee – Cllr J Davies-Scourfield**
- **Finance Committee – Cllr J Davies-Scourfield**

2025/06 42 To Receive Reports from Council Representatives of Outside Bodies:

- One Voice Wales – Cllr A Smith
- Parc Dr Owen Committee – Cllr Shipton
- Whitland Town Hall Committee – Cllr S McDowall
- Schools – Cllr A Cornick

2025/06 43 To accept the internal Auditors Report – In accordance with the Accounts and Audit (Wales) Regulations 2014 Whitland Town Council should sign off their financial annual return by the end of June each year, unless appropriate late notices are served.

Each year, the annual accounts are audited by the Auditor General for Wales. Before this audit takes place, any interested person has the right to inspect and obtain copies of the accounts relevant to them. This inspection period lasts for 20 working days.

For the financial year ending 31 March 2025, the accounts will be available for inspection by appointment between 9:00 AM and 4:00 PM, Monday to Friday, from 1 July to 28 July 2025. To arrange an appointment, please contact the Clerk.

2025/06 44 To consider the on-going donation made to Dyffryn Taf School and to confirm any amount – to be presented at prize giving, awarded by the school and not the Council

Section 137 of the Local Government Act 1972

Enables the Council to spend money on activities that benefit some or all the Community, where the benefit is commensurate with the cost.

Use for prizes: A Council could use this to fund a prize if it's part of a local cultural, educational, or community event, and is clearly for the benefit of the community.

2025/06 45 To review the Co-option Policy and Procedure – To enable Whitland Town Council to follow due process when a seat becomes vacant and ensure timely, fair, and transparent appointment/co-option of new councillors.

2025/06 46 To consider whether Whitland Town Council will permit Children to be present in Council Meetings

2025/06 47 To consider whether the CCTV equipment placed within the Town, covering public spaces, should be upgraded/repaired. - The Neighbourhood Policing team have requested that the access to such be moved to the Police Station, from its current location giving the responsibility to such to the Police. This has been confirmed historically.

2025/06 48 To receive any feedback on the Communication Policy

2025/06 49 To consider the advice given by the Monitoring Officer and One Voice Wales in relation to the two Emails received by the Whitland Town Council.

2025/06 50 To consider any items to be presented at the next meeting.