



Minutes for Whitland Town Council Meeting
Monday 12th January 2026
Mayors Parlour Whitland Town Hall

Please note that Audio or Video recordings of full council meetings is not permitted.

All Whitland Town Council meetings are regulated by its standing orders.

Present in person: **Cllrs L.Shipton, (Mayor), J. Davies-Scourfield (Deputy Mayor), E. Morgans, A.Smith, Rhydian Davies, and K. Thomas**

In Attendance: Jadie Rees (Clerk)

No Members of the public present.

141/2026 To accept apologies for absence:

Apologies received from: Rhys Davies, A Seeley and L.Smith

142/2026 Declarations of interest:

Cllr Kyle Thomas declared a non-pecuniary interest in item 147 as a neighbouring resident.

Cllr Jenny Davies Scourfield declared a non-pecuniary interest in item 149.

143/2026 –To receive and approve minutes of meeting held on 11th November as true and accurate record:

Minutes of meeting held on the 15th December approved by Council.

Proposed: Cllr A.Smith Seconded: Cllr J. Davies-Scourfield

144/2026- Matters arising from the minutes:

None.

145&146/2026- Acknowledge & Approve accounts for payment & 128/2025 – To Consider the Bank Reconciliation:

Bank Reconciliation and Payments : 02/12/2025 - 09/01/2026

Current Account	Closing Balance	02/12/2025	£19,239.08
Deposit Account	Closing Balance	02/12/2025	£84.63
			£19,323.71

Payments to Acknowledge between 2nd December 2025 - 9th January 2026

Daisy	Broadband	-£	45.29
Wages (November & December 2025)	Wages	-£	1,130.24
All Sortz	Cleaning supplies	-£	28.07
Scottish Power	Electricity	-£	118.91
Shan Richards	Reimbursant for Christmas Chocolates	-£	101.82
One Voice Wales	Training	-£	42.00
Vaughtons	Mayors Chain	-£	918.98
Pat Reynolds	Mayors Chain	-£	20.00
Pro Waste	Public toilets	-£	216.00
ID Mobile	Mobile Telephone	-£	28.82
Daisy	Broadband	-£	45.29
Jamie King	Website	-£	300.00
Pro Waste	Public toilets	-£	360.00
		-£	3,355.42

Income to Acknowledge between 2nd December 2025 - 9th January 2026

Cash Access UK	Rent - The Studio	£	600.00
Molly James Beauty	Rent - The Studio	£	290.00
Precept Number 3 - 2025/26	Precept	£	21,716.00
Nat West	Bank Interest	£	0.28
		£	22,606.28

Current Account	Closing Balance	09/01/2026	£38,489.94
Deposit Account	Closing Balance	09/01/2026	£ 84.91
			£ 38,574.85
			-£ 0.28

Cheques to Clear:			
Food bank (Donation from Christmas 2025)	Donation	-£	100.00
AC-DC	CCTV	-£	28.80
One Voice Wales	Training	-£	42.00
		-£	170.80

Funds in Hand as at:	09/01/2026	£ 38,404.05
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Payments to Approve:

Jenny Davies scourfield	Expenses	-£	1,058.25
AC-DC	CCTV	-£	28.80
Rob Thomas	Grounds cutting	-£	550.00
David Harries	Toilet Rolls	-£	13.02
Wages	Wages	-£	845.12
Garmartheshire County Council	Lanterns	-£	781.88
		-£	3,277.07

Closing Balance	£ 35,126.98
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The above transactions were acknowledged and approved by the Council.

Discussion took place regarding the Town Councils online banking. The Clerk reported that the work is on going to re-establish online banking and that this is nearing completion.

Cllr J Davies-Scourfield advised that an annual charge from Carmarthenshire County Council will be reflected in the bank reconciliation. The charge relates to Street Lanterns in the high street, in the sum of £938.26

It was noted that an outstanding cheque issued by Whitland Town Council to the Whitland food bank , in respect of a donation, has not yet been cleared. The Clerk was requested to make further enquiries.

Proposed: Cllr J. Davies-Scourfield. Seconded: Cllr E. Morgans

147/2026- Consideration for any planning applications notices received from Carmarthenshire County Council:

Discussion took place on the planning application notice received:

PL/10276 - Proposed First Floor extension to provide first floor bathroom, along with internal reconfiguration - 5 Intermediate Terrace, North Road, Whitland, SA34 0BA

Following consideration of all the information provided by the planning authority, Whitland Town Council does not raise any concerns regarding these applications.

148/2026- To consider any planning decision notices received from Carmarthenshire County Council:

None received.

149/2026- To Consider correspondence received:

1. It was reported that, with regards to the final grant expected from Carmarthenshire County Council, the funds have not yet been received but are expected shortly. Price & Kelway Solicitors have confirmed that the documentation is correct and has been approved. It was noted that the grant is rechargeable should the contract terms be breached. The Council has agreed to this, and the £6,000 is anticipated to be received soon.
2. It was noted that the new planting scheme for Whitland has been approved, with works scheduled to commence shortly. The sketches have been approved by the Council. Whitland Town Council has signed a maintenance agreement, and discussions with the Men's Shed are ongoing; they have indicated their willingness to assist with the project.
3. A discussion was held concerning the proposed changes to the Whitland/Llanboidy boundary. Members raised queries regarding the consultation process. It was noted that Whitland Town Council had previously expressed its opposition to the proposed changes. Further questions were raised regarding the potential financial implications and whether the changes might have a continuing effect on the Council's budget or precept. The Clerk was instructed to review the consultation and make enquiries regarding the financial implications.
4. Cllr E. Morgans reported that she had made enquiries regarding Welsh lessons in Whitland to help strengthen the Welsh language among residents. The Council agreed to support the initiative, and Cllr Morgans will provide further details in due course.
5. The Clerk advised that the vacancies for Councillors have been advertised online via social media and on the Town Council website, generating significant interest. Discussion took place regarding a potential date for interviews with the candidates. The Clerk was instructed to organise the interviews and notify candidates by email of the arrangements.

150/2026- Reports from Committees:

Grounds Committee, Cllr Shipton: Cllr L. Shipton reported that a member of the public had requested that Whitland Town Council cover the cost of sandbags they had purchased personally during the recent flooding in Whitland. After consideration, the Council resolved not to approve the request.

Cllr L. Shipton reported that the Men's Shed has kindly offered to undertake work involving the planting of flowers within Whitland. They requested a £50 donation to assist with this. The Council approved the donation and expressed its appreciation for their contribution.

Personnel Committee, Cllr J Davies-Scourfield: Nothing to report.

Finance Committee, Cllr J Davies- Scourfield: It was agreed that this matter would be discussed under the precept agenda item.

151/2026- Reports from Council Representatives of outside Bodies:

One Voice Wales: Nothing to report.

Parc Dr Owen Committee: Nothing to report.

Whitland Town Hall Committee: The Clerk reported that the Town Hall has appointed a new Clerk to oversee daily management. No updates were available regarding the lift replacement or repairs.

Whitland Primary School: Nothing to report.

Whitland Traders: Nothing to report.

152/2026: To discuss update on January flood meeting:

The Clerk reported that, regarding the flood meeting originally scheduled for January, she is liaising with the Natural Resources Wales (NRW) Area Representative, and a meeting date is expected to be confirmed shortly. It was noted that the initial meeting will be held with NRW only. The importance of the meeting was highlighted, to ensure residents receive answers regarding the flooding and the measures proposed to prevent a recurrence. The Clerk was instructed to notify residents to keep them informed.

153/2026: To discuss BAP report:

The Clerk explained that it is a new requirement for all councils to have a Biodiversity Plan. A Biodiversity Action Plan (BAP) report, which outlines measures to protect and enhance local wildlife and habitats, was presented and approved by the Council. The Clerk was instructed to publish the report on the Town Council website.

154/2026- To discuss the Precept 2026/27:

A discussion took place regarding the Council's 2026 precept. Considerable discussion focused on the anticipated expenditure for the coming year, including potential Phase 3 of the park, the provision of a bike track or other local area improvements, utilities, grounds maintenance, staff wages, and contingencies for other matters. It was noted that the Council may also need to consider potential election costs.

Cllr J. Davies-Scourfield reported that the precept for the previous year was £65,148. Following consideration, the Council resolved to maintain the precept at this level for the forthcoming year. In reaching this decision, the Council took into account the significant challenges experienced by the community over the past year, including the impact of the recent flooding and prevailing financial pressures. These factors were deemed instrumental in the determination to maintain the precept at £65,148 with no increase. Clerk was instructed to publish this information via Social Media.

155/2026 - To consider any items to be presented at the next meeting:

Standing Orders, Policies and Procedures.

The meeting closed at 9 p.m.