



Minutes for Whitland Town Council Meeting
Monday 13th April 2026
Mayors Parlour Whitland Town Hall

Please note that Audio or Video recordings of full council meetings is not permitted.

All Whitland Town Council meetings are regulated by its standing orders.

Present in person: **Cllrs L.Shipton, (Mayor), J. Davies- Scourfield, E. Morgans, A .Smith, L. Smith, K. Thomas, M. Court, J. Radbourne, C. Davies, A. Seeley, R. Davies and P. Jenkins.**

In Attendance: Jadie Rees (Clerk)

No Members of the public present.

169(A) /2026 To accept apologies for absence:

Cllr Rhydian Davies.

184 /2026- To discuss new project proposal- Whitland Community shed:

As Miss D. Rutter, the representative from the Community Shed attended the meeting to discuss Item 184/2026, it was agreed that we would move this item forward and discuss it at the beginning of the meeting.

Miss D. Rutter, representing the Community Shed, was present at the meeting. Members sought further information regarding a proposed project for Parc Dr Owen, which involves repurposing tyres by stacking them, thoroughly cleaning, sanding, priming, and painting them in compliance with all health and safety requirements. The tyres would then be planted with flowers to enhance the visual appearance of the area and serve as a decorative border around the park.

Miss Rutter advised that students from Ysgol Dyffryn Taf may be able to assist with the project, and it was also suggested that primary school pupils could be involved, providing a positive opportunity for community engagement.

Whitland Town Council considered the proposal in detail. It was agreed that the project should initially be trialled in a small area to assess its appearance and suitability before any wider implementation. It was further proposed that the Community Shed would take ownership of the project. The Clerk was requested to liaise with other councils that operate similar schemes to establish how these arrangements function in practice.

169(B) /2026 Confidentiality:

Cllr L. Shipton requested the addition of an agenda item to address the importance of maintaining confidentiality within the council. He expressed concern regarding information being discussed outside formal meetings and reminded all members of their responsibility to uphold the council's confidentiality requirements.

170 /2026 Declarations of interest:

Cllr Eleri Morgans declared a non-pecuniary interest in item 181 as a member of the local Eisteddfod fundraising Committee.

171 /2026 –To receive and approve minutes of meeting held on 9th March 2026 as true and accurate record:

Minutes of meeting held on the 9th March approved by Council.

Proposed: Cllr A Smith Seconded: Cllr P Jenkins

172 /2026- Matters arising from the minutes:

None.

173&174 /2026- Acknowledge & Approve accounts for payment – To Consider the Bank Reconciliation:

Whitland Town Council			
<u>Bank Reconciliation and Payments : 05/03/2026-12/04/2026</u>			
Current Account	Closing Balance	06/03/2026	£31,239.44
Deposit Account	Closing Balance	06/03/2026	£ 85.15
			£31,324.59
<u>Payments to Acknowledge between 06 March 2026- 12th April 2026</u>			
Daisy	Broadband		-£ 49.96
Jenny Davies Scourfield	Reimbursement of expenses		-£ 204.25
Unllais Cymru- One Voice Wales	Membership		-£ 455.00
Price and Kelway LTD	Solicitors Fee's		-£ 747.00
Scottish Power	Electricitystudio		-£ 118.91
Wages	Wages		-£ 733.12
ACDC	Reimbursement of expenses		-£ 28.80
AD DC	CCTV		-£ 28.80
ID Mobile	Mobile		-£ 28.82
Unllais Cymru- One Voice Wales	Training		-£ 42.00
Old Oak Insurance	Studio Insurance		-£ 349.43
Unllais Cymru- One Voice Wales	Training		-£ 42.00
Unllais Cymru- One Voice Wales	Training		-£ 84.00
Daisy	Broadband		-£ 49.96
			-£ 2,962.05
<u>Income to Acknowledge between 6th March 2026-9th April 2026</u>			
Cash Access UK	Rent - The Studio		£ 600.00
Molly James Beauty	Rent - The Studio		£ 145.00
Carmarthenshire County Council	Grant		£ 6,162.05
			£ 6,907.05
Current Account	Closing Balance	46124	£ 35,184.44
Deposit Account	Closing Balance	46124	£ 85.28
			£ 35,269.72
			£ -
<u>Cheques to Clear:</u>			
<u>Payments to Approve:</u>			
Jenny Davies scourfield	Expenses		-£ 370.02
Western Services	Christmas lights		-£ 2,470.00
Jamie King	Website management		-£ 300.00
Carmarthenshire County Council	Street lighting		-£ 3,347.71
Carmarthenshire County Council	Park Inspection		-£ 96.00
			-£ 6,583.73
Closing Balance			£ 28,685.99

The above transactions were acknowledged and approved by the Council.

The Clerk reported that the invoice for the Christmas lights and associated maintenance is now due, as reflected in the bank reconciliation. The amount payable is £2,470.

The Clerk confirmed that a reimbursement is due to Cllr Jenny Davies-Scourfield for a utility bill. This has been duly recorded.

The Clerk advised that the contract for website management services, provided by Jamie King for Whitland Town Council, is due for renewal, at a cost of £300, this is for a 6 month period.

The Clerk clarified that the amount owed to Carmarthenshire County Council for street lighting is an annual charge. She also noted that a separate invoice from Carmarthenshire County Council has been received for a Parc inspection. It was further noted that the £6,162.05 grant due from Carmarthenshire County Council in relation to the studio has now been received.

Proposed: Cllr J Radbourne Seconded: Cllr C Davies

175/ 2026- Consideration for any planning applications notices received from Carmarthenshire County Council:

Discussion took place on the planning application notice received:

- **PL/10705** - Proposed replacement dwelling - Frolon, Velfrey Road, Whitland, SA34 0QU

Following consideration of all the information provided by the planning authority, Whitland Town Council does not raise any concerns regarding these applications.

Proposed: Cllr Davies-Scourfield Seconded: A. Smith

176 /2026- To consider any planning decision notices received from Carmarthenshire County Council:

None received.

177/2026- To Consider correspondence received:

1. The Clerk advised that a request has been received for the provision of name or identification badges to enable individuals to be clearly recognised as members of Whitland Town Council. It was noted that such identification would be particularly beneficial for councillors attending training courses or representing the Council in an official capacity. The Clerk was instructed to investigate this further and obtain costings for consideration.
2. A discussion was held regarding the upkeep of Bryngwenllian Park, including the replacement of the existing swing seats, which are considered to be in need of renewal. It was noted that a recent inspection had taken place and the site was assessed as low risk. The Clerk was instructed to obtain costings for replacement swing seats and proceed with the order.
3. The Clerk reported a recent incident in which a lorry struck and damaged a flower bed on King Street. It was noted that the Clerk has contacted the company involved, and discussions are ongoing regarding repairs and reimbursement by the firm.

178/2026- Reports from Committees:

Grounds Committee, Cllr Shipton: It was resolved that Councillors Kyle Thomas, Michael Court, and Phil Jenkins be appointed to serve on the Grounds Committee.

Councillor L. Shipton proposed the installation of additional planters with flowers throughout Whitland to enhance the town's appearance and create a more vibrant environment. Images were circulated to members for consideration.

The proposal was agreed by Council, with an initial focus on selected areas. Councillor Shipton further advised that he is due to meet with Carmarthenshire County Council to discuss potential planting on the main street and other future projects for Whitland.

Cllr L. Shipton reported that, following previous discussions regarding grounds maintenance, it was agreed that land not owned by Whitland Town Council will no longer be maintained by the Council going forward. The Clerk was requested to publish a notice on social media to inform the public accordingly.

Personnel Committee, Cllr J Davies-Scourfield: Nothing to report.

Finance Committee, Cllr J Davies- Scourfield: Cllr J. Davies-Scourfield reported that she and the Clerk, Jodie Rees, are scheduled to attend an audit training course in preparation for the forthcoming audit.

179 /2026- Reports from Council Representatives of outside Bodies:

One Voice Wales: There were no matters to report.

Parc Dr Owen Committee: Cllr L. Shipton raised the proposal for the installation of an in-ground trampoline at Parc Dr Owen. Images were circulated to Members for consideration. A discussion ensued in relation to the proposal, including matters of health and safety and associated costs.

The Clerk was requested to obtain further information and report back to Council.

Whitland Town Hall Committee: There were no matters to report.

Whitland Primary School: There were no matters to report. Cllr L. Shipton thanked all Cllrs that attended the recent school tidy-up, which was considered a great success. He also expressed disappointment regarding the limited attendance of Governors.

Whitland Traders: There were no matters to report.

180 /2026- To discuss Closure of the Hub:

Cllr L. Shipton reported that the closure of the Hub was undertaken at very short notice, with no prior notification provided to himself or other Members, who were only made aware of the situation on the day of closure. He further advised that Whitland Town Council has not yet received formal notice of termination, and that income continues to be received.

It was noted that Councillor L. Shipton is due to meet with a representative of the company in May to discuss concerns regarding the abrupt closure and to ensure the premises are fully vacated.

181 /2026- To discuss Donations:

The Clerk advised that she had previously circulated a donation request received from the Eisteddfod 2026. It was noted that Councillor E. Morgans declared an interest and therefore took no part in the discussion or decision-making process.

Members considered the request, following which it was proposed that a donation of £300 be made. A vote was taken, with seven Members voting in favour, two members abstaining and one member voting against. It was therefore resolved that Whitland Town Council would donate £300.

Proposed: Cllr J Radbourne Seconded: Cllr J Davies-Scourfield

182 /2026- To discuss Whitland Town Council website:

The Clerk advised that a request had been received for the Welsh-language content of the Council's website to be updated. She further explained that advice had been sought from Jamie King regarding the provision of translation services; however, he was unable to assist.

It was noted that the available options would be to commission professional translation at a cost or to utilise the assistance of Councillors who are fluent in Welsh. Councillor E. Morgans agreed to assist where possible.

183 /2026- To discuss Christmas party for the Community:

Councillor L. Smith proposed the idea of a Whitland Christmas event, incorporating festive activities, a quiz, and a bring-your-own-bottle format. It was suggested that the Town Hall would be a suitable venue.

Members agreed that the proposal was a positive initiative to bring the community together. A discussion took place regarding potential entertainment, dates, and associated costs.

The Clerk was requested to investigate further and report back to Council.

185 /2026 - To consider any items to be presented at the next meeting:

The Annual General Meeting of Whitland Town Council will be held on Monday 18th May 2026 at 6.30 p.m. The General Meeting will take place immediately after the Annual General Meeting.

Meeting closed at 8.50 p.m.