



Minutes for Whitland Town Council Meeting
Monday 15th December 2025
Mayors Parlour Whitland Town Hall

Please note that Audio or Video recordings of full council meetings is not permitted.

All Whitland Town Council meetings are regulated by its standing orders.

Present in person: **Cllrs L.Shipton, (Mayor), J. Davies-Scourfield (Deputy Mayor), E. Morgans, A.Smith, Rhydian Davies, and L.Smith**

In Attendance: Jadie Rees (Clerk)

No Members of the public present.

123/2025 To accept apologies for absence:

Apologies received from: Rhys Davies, K. Thomas and A Seeley.

124/2025 Declarations of interest:

None declared.

125/2025 –To receive and approve minutes of meeting held on 11th November as true and accurate record:

Minutes of meeting held on the 11th November approved by Council.

Proposed Cllr E. Morgans, Seconded Cllr A.Smith.

126/2025- Matters arising from the minutes:

None.

127/2025- Acknowledge & Approve accounts for payment & 128/2025 – To Consider the Bank Reconciliation:

Bank Reconciliation and Payments : 07/11/2025 - 02/12/2025

Current Account	Closing Balance	7.11.2025	£ 21,185.40
Deposit Account	Closing Balance	7.11.2025	£ 84.63
			<u>£ 21,270.03</u>

Payments to Acknowledge between 7 November 2025 - 2nd December 2025

Jenny Davies-Scourfield (paid on behalf of Whitland Town Council)	Expenses	-£	359.65
Rob Thomas	Grounds maintenance	-£	660.00
Rob Thomas	Grounds maintenance	-£	660.00
Scottish Power	Electricity	-£	118.91
Wages	Wages	-£	672.00
David Harries	Toilet Rolls	-£	46.94
ID Mobile	Telephone	-£	28.82
			<u>-£ 2,546.32</u>

Income to Acknowledge between 10th October -7th November 2025

Cash Access UK	Rent - The Studio	£	600.00
			<u>£ 600.00</u>

Current Account	Closing Balance	02/12/2025	£ 19,239.08
Deposit Account	Closing Balance	02/12/2025	£ 84.63
			<u>£ 19,323.71</u>

Cheques to Clear:

Food Bank (Donation from Christmas 2025 Raffle Proceeds)	Donation	-£	100.00
AC DC	CCTV	-£	28.80
All Sortz	Cleaning supplies	-£	28.07
Wages	Wages	-£	285.12
Funds in Hand as at:		02/12/2025	<u>£ 18,881.72</u>

Payments to Approve:

ACDC	CCTV	-£	28.80
Jenny Davies scourfield	Expenses	-£	877.61
Wages	Wages	-£	957.12
One Voice Wales	Training	-£	42.00
Pro Waste	Public Toilet maintenance	-£	576.00
Vaughtons	Mayors Chain	-£	918.98
Shan Richards	Reimbursmant for Christmas Chocolates	-£	101.82
			<u>-£ 3,502.33</u>

Closing Balance	<u>£ 15,379.39</u>
-----------------	--------------------

The above transactions were acknowledged and approved by the Council.

Cllr J Davies- Scourfield reported that the £6000 final grant payment for the studio had not yet been received from Carmarthenshire County Council, however this is expected imminently. Whitland Town Council have provided Carmarthenshire County Council with the information required in order for the £6000 payment to be released.

Proposed Cllr E. Morgans, Seconded Cllr J. Davies-Scourfield.

129/2025- Consideration for any planning applications notices received from Carmarthenshire County Council:

Discussion took place on the planning application notice received:

PL/10192 - Erection of a nutrient store - Henglos, Whitland, SA34 0ST

Following consideration of all the information provided by the planning authority, Whitland Town Council does not raise any concerns regarding these applications.

130/2025- To consider any planning decision notices received from Carmarthenshire County Council:

None received.

131/2025- To Consider correspondence received:

1. The Clerk read an email received from a Whitland resident expressing concerns regarding an overgrown tree on the land to the rear of her garden. Discussion took place regarding the ownership of the land, however the Council was unable to confirm who the owner was. It was suggested that the resident make enquiries with the local County Councillor or Carmarthenshire County Council. The Clerk will email the resident.
2. Following enquiries from a number of Whitland residents regarding the insufficient number of local litter bins, the Clerk made enquiries with Carmarthenshire County Council about the provision of additional bins. Correspondence has been issued, however, no response has been received to date.
3. Discussion took place regarding St Davids Day 2026. It was noted that Welsh Government funding may be available to support the event. Whitland Town Council agreed to arrange an event in recognition of the occasion, acknowledging its importance to the community. An afternoon tea event will be organised closer to the date. This will be promoted online in due course.
4. Discussion took place regarding the Ten Towns Town Centre Digital Screen Fund. In view of the limited notice and the preparatory work required prior to the grant application deadline, it was resolved that Whitland Town Council would not pursue the grant on this occasion. The Council agreed to give the matter further consideration when the grant becomes available again.
5. The Clerk read an email from One Voice Wales regarding their Annual General Meeting. It was agreed by Council that Cllr A Smith would act as the Council's representative, with Cllr J Davies-Scourfield appointed as the substitute representative.
6. The Clerk advised that she had received correspondence regarding the closure of the old A40 road in Whitland and had been provided with photographs of the signage in place. It was agreed that the Clerk would make further enquiries regarding this matter.
7. It was noted that Cllr Raymond Jones has ceased to serve as a member of the Town Council and no longer holds office.

132/2025- Reports from Committees:

Following the recent resignation of Cllr A. Cornick, new members were required for the Finance and School Committees. Consideration was given, and it was agreed that Cllr K. Thomas would serve on the School Committee and Cllr A. Seeley would serve on the Finance Committee.

Grounds Committee, Cllr Shipton: Cllr L Shipton reported due to the recent flooding, the 100 sandbags donated to Whitland Town Council have largely been used, with approximately 20 sandbags remaining.

Personnel Committee, Cllr J Davies-Scourfield: Nothing to report.

Finance Committee, Cllr J Davies- Scourfield: Cllr J Davies- Scourfield updated the Council on the forthcoming precept, which is due to be submitted by the end of January 2026. It was reported that Cllr Davies-Scourfield and the Clerk are working jointly on this matter and that a significant proportion of the budget has already been drafted. It was agreed that Whitland Town Council would include this item on the Agenda for our meeting on 12th January 2025 to prioritise the precept and finalise the budget.

133/2025- Reports from Council Representatives of outside Bodies:

One Voice Wales: Nothing to report.

Parc Dr Owen Committee: Nothing to report.

Whitland Town Hall Committee: The Clerk reported that a social media post had been issued seeking potential volunteers to assist with the day-to-day management of the Town Hall. The Clerk will also email existing volunteers to determine whether this approach has been successful.

Whitland Primary School: Nothing to report.

Whitland Traders: Cllr R Davies agreed to act as the Council's representative for this matter.

134/2025: To discuss the change in Llanboidy and Whitland Border:

The Council discussed a recent acknowledgement received from Carmarthenshire County Council regarding the boundary change between Llanboidy and Whitland. Concerns were raised about the potential cost implications arising from this change, including grounds maintenance expenses. The Council noted that these costs could represent a significant financial outlay without generating income for the Whitland community and may have an impact on the precept in future years. Council agreed to email Carmarthenshire County Council regarding this matter.

135/2025- Discuss Whitland Town Hall:

The Clerk provided an update regarding the lift in the Town Hall. It was reported that the volunteers at the Town Hall had obtained a second quote from an alternative lift contractor, which was lower than the original quote. The Clerk will obtain further details from the volunteers regarding this matter.

136/2025- Discuss Whitland Town Council Social Media sites

It was noted that Whitland Town Council does not currently maintain a social media account to disseminate information to residents regarding community matters. The Council resolved that the Clerk be authorised to establish and manage a social media account on behalf of Whitland Town Council.

137/2025 -Update of January flood meeting:

The Clerk advised the Council that the flood Minutes have been published on the Whitland Town Councils Website for public access. An email containing questions from members of the public has been forwarded to the County Councillor for response.

The Clerk has also been in contact with the Area Manager at Natural Resources Wales to arrange a potential date for a wider meeting concerning the recent flooding. Natural Resources Wales have confirmed they are undertaking some work and will provide an update in due course.

138/2025- To discuss Co-option process for new Councillors:

A discussion took place regarding the four current Councillor vacancies on Whitland Town Council. The process for co-option (and election if this was requested by members of the public) was considered. The Council noted the significant cost implications of holding an election, which could be up to £14,000. It was acknowledged that these costs would be borne by the Whitland community and could have an impact on the precept and on future community development projects. The Clerk will be advertising the vacancies imminently.

139/2025- Discussion on Projects for 2026/27

Cllr J Davies-Scourfield reported that the Town Council sought views and suggestions from the Whitland community regarding priorities for expenditure in the next financial year's budget. A post was shared on social media to invite community feedback. A good level of responses was received, with the majority of suggestions relating to improvements and further development of the park facilities, including additional equipment for a Phase 3, a bike or scooter track, a possible dog park, and enhancements to the tennis and football areas. Discussion took place surrounding all the ideas given. Whitland Town Council will consider these proposals over the coming months and will investigate the availability of grants to support the improvement of facilities in Whitland.

140/2025- Consideration of any items to be presented at the next Meeting:

It was agreed that next year's budget and precept should be discussed. It was agreed for a separate meeting on the 12th January to be arranged for this.

The meeting closed at 9 p.m.