



MINUTES - July 2024

Minutes of the General Meeting of Whitland Town Council held via Zoom, on Monday 8th July 2024

All documents have been Emailed to Councillors prior to the meeting.

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Whitland Town Council meetings are regulated by its Standing Orders.

The Public Participation session commenced at 7.00pm and will not normally exceed 15 minutes in length. Members of the public are welcome to ask questions or make representations relating to items listed on the agenda only.

Present: Cllrs L Shipton (Mayor), J Davies-Scourfield, E Morgans, S McDowall, J Blandford, R Davies, and D Rutter

Also present in person –One member of the public and The Clerk

Prior to the commencement of the Public Participation Session, it was proposed and seconded that Cllr Davies-Scourfield Chair the meeting. Vote taken – all Cllrs in full agreement.

The meeting commenced 19.00

Agenda

2024/07 45 To Accept Any Apologies For Absence. A Cornick, R Jones and M McDowall.

2024/07 46 To Acknowledge Any Declarations Of Interest, As Per The Code - None

2024/07 47 To Receive The Minutes Of The Meeting Held On The 10th June 2024

It was proposed and seconded that the Minutes of the meeting held on the 10th June 2024 be accepted as a true record of the meeting. Vote taken – all Cllrs eligible to vote in full agreement.

2024/07 48 Matters Arising From The Minutes – None

2024/07 49 To Minute Any Comments Made By Members Of The Public Attending The Meeting
None

2024/07 50 Account(s) For Payment And Bank Reconciliation – See Finance Report

Cash Flow			
30.04.2024 - 01.07.2024			
Balance	£	45,611.81	B/F
Payments Made	£	13,839.26	
Income Received	£	4,480.19	
	£	36,252.74	C/F

It was proposed and seconded that the bank reconciliation, as presented, depicts a true record of the Council finances to date. Vote taken – All Cllrs in full agreement of such.

Income		
28.05.2024	HMRC VAT	£ 4,480.19
		£ 4,480.19
<u>To Be Approved/Acknowledged</u>		
21.05.2024	School Prize	£ 50.00
28.05.2024	Clerk - Salary May plus 4 hours Development Officer Admin	£ 1,397.10
30.05.2024	ID Mobile	£ 26.96
31.05.2024	Cleaner - May	£ 258.32
03.06.2024	Clerk - Travel (4 trips)	£ 50.96
03.06.2024	Development Officer - May	£ 799.66
03.06.2024	Development Officer - Travel (4 Trips)	£ 50.96
06.06.2024	Clear Council - Insurance 2024/2025	£ 1,137.76
06.06.2024	Rob Thomas - Grass Cutting 2 of 10	£ 660.00
06.06.2024	David Harries - Toilet Supplies	£ 46.94
06.06.2024	ACDC Wifi Costs - WiFi Costs May	£ 24.00
06.06.2024	Cartridge People - Melanie Priestley Reimbursement Printer Ink	£ 157.54
07.06.2024	Office Painting	£ 435.00
14.06.2024	Rabarts - (M Priestley) White Paint and brushes for shelter	£ 37.75
20.06.2024	G P Architecture	£ 945.00
27.06.2024	ID Mobile	£ 26.96
01.07.2024	Cleaner - June (Plus Backpay - New Rate)	£ 432.33
01.07.2024	Clerk - Travel- June	£ 50.90
01.07.2024	HMRC PAYE	£ 2,358.03
01.07.2024	Development Officer - Travel - June	£ 50.90
01.07.2024	Rabarts Paint - Red, Green and Yellow (All others donated)	£ 17.50
01.07.2024	Development Officer - June	£ 799.66
01.07.2024	Clerk - June plus 4 hours Development Officer Admin	£ 1,397.10
01.07.2024	B and M (Melanie Priestley) refreshments for Pupils	£ 12.31
08.07.2024	Amazon - Melanie Priestley Notice Board Bryngwenllian	£ 188.99
08.07.2024	One Voice Wales - Trainings	£ 80.00
08.07.2024	Pro Waste (3rd for 2024)	£ 150.00
08.07.2024	SLCC - Training	£ 26.64
08.07.2024	ACDC - June	£ 28.80
08.07.2024	Rob Thomas - Grass Cutting 3 of 10	£ 660.00
		£ 12,358.07

The above transactions are acknowledged and approved by Whitland Town Council.

2024/07 51 Planning Application(s) Received – None

2024/07 52 To Consider Any Planning Application Notices Received From The Carmarthenshire County Council

- a. PL/07596 6 Trevaughan Lodge Road, Whitland
Proposed detached car garage Householder Granted Delegated Decision

2024/07 45 To propose that Whitland Town Council consider planning applications via Email unless calling an Extraordinary meeting is considered necessary, due to the summer break. Between 09.07.2024 and 08.09.2024

It was proposed and seconded that Whitland Town Council can consider any planning application received over the summer break via Email but if so required an extraordinary meeting can be called.

2024/07 53 To consider any correspondence received

- Email forwarded to all Cllrs outlining Training being offered by One Voice Wales
- Email received from Mandy Jenkins from The Means relating to the possibility of a pop up bakery in Whitland utilising the vacant premises on St John Street.
- Email received from Carmarthenshire County Council regarding certain works relating to the configuration of double yellow lines along North Road – Carmarthenshire County Council were contacted and the Council were advised that this did not involve any new works just that the yellow lines were to be re-painted. NFA taken

2024/07 54 To Receive Any Minutes From Committees:

- Grounds Management Committee– Meeting held 19th June 2024

It was proposed and seconded that the Minutes of the meeting held on the 19th June 2024 be accepted as a true record of the meeting. Vote taken – all Cllrs eligible to vote in full agreement.

The repairs works have been carried out on the bus shelter. Thank you cards have been forwarded to Davies Builders Supplies and Rabarts Painting and Decorating also a thank you to Cllr M McDowall for removing all the safety barriers.

It was agreed that once the summer break is over the Council's preferred electrician will be invited to meet with the Grounds Management Committee and discuss further the Christmas Lighting plans form 2024.

- Personnel Committee - No meetings held
- Finance and Policies– No meetings held

2024/07 55 To Receive Reports From Council Representatives Of Outside Bodies:

- One Voice Wales – Cllr Blandford - Nothing to report
- Parc Dr Owen Committee – Cllrs Rutter and Shipton

The arrangements for Whitland Week and Carnival are progressing well with the whole community involved. Rob Kersey has announced that this will be his last Whitland Week, as long as someone is able to commit to carry out his works.

- Whitland Town Hall Committee – Cllr S McDowall – Nothing to report
- Air Cadets – The Clerk – Nothing to report
- Schools

2024/07 56 To receive the Development Officers Report.

This quarter may appear quiet on the surface, but much has been happening behind the scenes. Two notable events took place: the painting of the bus shelter by senior school pupils and several meetings regarding the establishment of a youth club in Whitland.

The bus shelter project was a great initiative that brought together the youth of the community, giving them control over a project of their own. Since the bus shelter is owned by Carmarthenshire County Council, I first had to seek permission. Once obtained, Whitland Town Council covered the costs for roof repairs, with Davies Builders Merchants generously providing all the materials free of charge. I ensured their contribution was acknowledged by making their name visible on the shelter and highlighting their support on social media.

While the repairs were being carried out, the pupils worked on designing the artwork for the shelter, with a consensus that the Welsh Dragon had to be included. Several designs were submitted, and one of the older pupils drew the final design, which was then coloured in by everyone involved with paint kindly donated by Rabarts Paint and decorating supplies.

The meetings for the Youth Club were attended by seven individuals, and various ideas were discussed. The next meeting is planned for after the schools return from the summer holidays.

The next planned event is a summer drop in craft morning – to be held every Thursday morning throughout August 2024 – Local businesses have been invited to sponsor such with a small financial donation.

- 2024/07 57 Proposal – For Whitland Town Council to provide an amount in its 2025/2026 budget relating to the 150-year celebrations for Ysgol Llŷs Hywel** – consideration to be given to the amount if the proposal is passed.

Following a lengthy discussion, it was proposed and seconded that the Clerk, at the next meeting of the School Governors, put to the meeting that Whitland Town Council would like to support their celebrations, advising that the suggestions for the Council included an annual award – reading, attendance. Vote taken – all Cllrs in full agreement.

- 2024/07 58 To consider where the new play equipment, which is due to be installed early August 2024, is to be installed - either Parc Dr Owen or Bryngwenllian** – Due to hold-ups relating to the lease at Parc Dr Owen, in favour of Whitland Town Council, the play equipment may have to be installed elsewhere.

The Council considered all the Email threads between the Council's Solicitor and the Parc Dr Owens' Solicitor and it was proposed and seconded that Whitland Town Council accept the Lease, without the suggested amendments, and install the play equipment within Parc Dr Owen. Vote taken – with the majority of Cllrs agreement.

The Clerk to advise the Cllrs Solicitor that the Lease is accepted by the Council and to please bring this matter to fruition.

- 2024/07 59 To receive an update regarding the grant application relating to the proposed purchase and associated works of the Studio** – This application will be presented to Cabinet Members on the 15th July 2024. The Council's approved Architect has carried out the tendering process and produced a report for the works required (as Minuted June 2024). This grant application (if granted) comes to fruition 31st December 2024.

Carmarthenshire County Council has requested certain information from the Council's architect relating to the grant application – Geraint has worked with the Clerk to ensure that all the requested information has been handed over in a timely manner. All things being equal this application should be considered by Cabinet members at the end of July 2024.

- 2024/07 60 Considerations for discussion at the next meeting**

- The possible tidy up of the car park behind the Town Hall
- The tidy up of areas of the train station

Addition Agenda Item – Added at the discretion of the Chair 2024/07 61

- 2024/07 61** Following the several instances of abusive phone calls and callers to the Council's office and to ensure the safety of the Clerk, it was proposed and seconded that the Clerk purchase CCTV and a identify photo doorbell (ring type device), to the cost of £150, to be installed in the Council office. Vote taken – all Cllrs in full agreement.