



April 2025 Minutes

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Whitland Town Council meetings are regulated by its Standing Orders.

Present in person: Cllrs L Shipton (Mayor), J Davies-Scourfield, R Jones, E Morgans, A Cornick and L Smith

Also present in person - The Clerk

Present via the live link –

Prior to the commencement of Standing Orders, it was proposed and seconded that Cllr Davies-Scourfield Chair the meeting. Vote taken – all Cllrs in full agreement.

Agenda

2025/04 188 To accept any apologies for absence - Cllrs M McDowall (Vice Chair), S McDowall, R Davies and A Smith

2025/04 189 To acknowledge any declarations of interest, as per the Code of Conduct - None

2025/04 190 To receive and approve the minutes of the meeting held on the 10th March 2025 as a true and accurate record.

It was proposed and seconded that the Minutes of the meeting held on the 10th March 2025 be accepted as a true record of the meeting. Vote taken – all Cllrs eligible to vote in full agreement. Cllr Davies-Scourfield signed the Minutes.

2025/04 191 Matters arising from the minutes – None

2025/04 192 To minute any comments made by members of the public attending the meeting - None

2025/04 193 To acknowledge and approve any account(s) for payment

<u>Payments Made</u>				
03/03/2025	ROBTHOMAS-CONTRACT Tree Works	£	1,200.00	Feb Minutes
03/03/2025	DAVID HARRIES	£	46.94	Clerk
03/03/2025	Acer Landscapes	£	134.00	Feb Minutes
03/03/2025	AC-DC (PEMBS) LTD	£	28.80	Contract
03/03/2025	Clerk Travel Jan and Feb	£	101.80	Contract
03/03/2025	Welsh Water	£	178.11	Contract
10/03/2025	PRICE & KELWAY Retainer	£	300.00	Clerk
17/03/2025	ITH CONSTRUCTION	£	14,452.43	Feb Minutes
17/03/2025	GP ARCHITECTURE	£	818.16	Feb Minutes
24/03/2025	Old Oak Insurance Studio Insurance	£	327.24	Contract
28/03/2025	ID MOBILE LIMITED	£	26.96	Contract
31/03/2025	HMRC CUMBERNAULD	£	1,117.68	Contract
31/03/2025	ALLSORTZ , CLEAN WTC	£	124.24	Clerk
31/03/2025	Salaries March	£	1,625.01	Contract
		£	20,481.37	

INCOME -				
21/03/2025		CARM.CC. CRED ACCT	£ 3,223.42	
14/03/2025		CARM.CC. CRED ACCT	£ 10,632.67	Studio Grant 4
11/03/2025		CARM.CC. CRED ACCT	£ 3,708.03	
31/03/2025		Nat West	£ 2.14	
			£ 17,566.26	

To Be Approved/Acknowledged				
14/03/2025		Price and Kelway Solicitors (Hub Licence)	£ 1,230.00	
		Paid on account	£ 300.00	£ 930.00
14/03/2025		One Voice Wales Membership 2025/26		£ 282.00
				£ 1,212.00

It was proposed and seconded that all the above payments/income be acknowledged and invoices paid in full. Vote taken – All Cllrs in full agreement.

2025/04 194 To consider the bank reconciliation and the information appertaining to end of financial year for the Whitland Town Council – see finance report

Cash Flow		
28.02.2025-31.03.2025		
Balance	£	25,943.20
Payments Made	£	20,481.37
Income Received	£	17,566.26
	£	23,028.09

Income and Expenses Report 2024/2025				
	Income		Expenses	
Precept	£	64,489.98	£	39,131.17
VAT	£	11,401.57	£	3,863.80
Interest	£	184.28	£	2,974.00
Donations	£	150.00	£	5,680.43
Other	£	1,563.00	£	200.00
Grant Monies	£	187,481.38	£	11,785.27
	£	265,270.21	£	4,079.60
			£	2,600.50
			£	23,381.00
			£	4,412.30
			£	162,107.94
None Budgeted Spend Explained			£	4,868.36
G P Architecture	£	945.00		
G P Architecture	£	818.15		
G P Architecture	£	818.15	£	22,682.56
G P Architecture	£	818.19	£	287,766.93
DAVIES BUILDERS	£	23.47		
PRICE & KELWAY Retainer	£	300.00		
GP ARCHITECTURE	£	818.16		
Old Oak Insurance Studio Insurance	£	327.24		
	£	4,868.36		

It was proposed and seconded that the above information depicts the Whitland Town Council's financial position as of yearend 31st March 2025 with a carry forward figure of £23,028.09 with no outstanding payments or income. Vote taken: All Cllrs in full agreement.

2025/04 195 Planning application(s) received – None

2025/04 196 To consider any planning application notices received from the Carmarthenshire County Council – None

2025/04 197 To consider any correspondence received

- Email forwarded to all Cllrs outlining training being offered by One Voice Wales
- Email received advising of a meeting being held in on the 9th April 2025 to discuss fund raising for the upcoming Eisteddfod – Cllr Morgans will attend and report back to Council.
 - Cllr Morgans reported on a recent meeting concerning the upcoming Urdd Eisteddfod in 2026. It was noted with disappointment that only three individuals were present at the meeting, despite the strong cultural and linguistic ties to Welsh heritage within the Whitland community.

Cllr Morgans advised that Whitland's fundraising target for the event is £8,000. While some other Local Councils may choose to increase their Precepts to support the fundraising effort, it was acknowledged that this may not be a viable option for Whitland. As such, it will be necessary to raise funds through community-led initiatives, with support and involvement from local residents.

The next meeting has been scheduled for 14th May 2025, and all are welcome to attend.

For further information, members of the public are encouraged to contact the Clerk at: clerk@whitlandtowncouncil.co.uk.

- Email received relating to the Prize Giving and Awards for the Dyffryn Taf School – It was agreed that Whitland Town Council will sponsor a prize of £50. This sponsorship will be reviewed prior to the next prize-giving event to ensure compliance with the Council's Financial Regulations.
- Email received requesting Whitland Town Council to renew its membership with One Voice Wales - Approved

2025/04 198 To receive any Reports from Committees:

- **Grounds Management Committee – Cllr L Shipton**
Action Tracking -

- Any up dated information as to when the Carmarthenshire County Council will be carrying out street cleansing and painting along St John Street. Update received December 2024 – The maintenance team will now be looking to commence the works in early Spring 2025 – (End March 2025) Works have been undertaken and completed with the cleaning of the pavements of St John Street. The Bus shelter has also been cleaned.

Matters to be considered -

- Ongoing drainage issues relating to the public toilets – The drains had become blocked once again (end March 2025) Prowaste was called and cleared the blockage. The Clerk to contact Welsh Water to advise that the issue has been identified within the drainage system under their management, and to request confirmation of the actions they intend to take to resolve the matter.
- Parc Dr Owen – Rubbish being left after the rugby events – Cllr Shipton collects such and disposes of it on behalf of the Parc Dr Owen. The organisers had offered to attend to such at home games.

- **Personnel Committee – Cllr J Davies-Scourfield**

Cllr Davies Scourfield advised that the Clerks review had been undertaken.

- **Finance Committee – Cllr J Davies-Scourfield** – Nothing to report at this time.

2025/04 199 To Receive Reports from Council Representatives Of Outside Bodies:

- One Voice Wales – Cllr A Smith - Nothing to report at this time

- Parc Dr Owen Committee – Cllr Shipton - Nothing to report at this time
- Whitland Town Hall Committee – Cllr S McDowall - Nothing to report at this time
- Schools – Cllr A. Cornick reported that a meeting of the School Governors had recently taken place, with the budget being the primary focus of discussion.

2025/04 200 To consider a date for a meeting to update all regarding the Studio – As the studio renovation works are nearing completion and the Cash Hub is now operational, it would be prudent to hold a meeting to formally conclude this stage of the project and discuss the future of the studio.

It was proposed and seconded that the provisional date for the above meeting be set for 28th April 2025. Should key parties be unavailable on this date, an alternative date will be considered. Vote taken – All Cllrs in full agreement.

2025/04 201 To review the Donations Policy

Following consideration of the shared document it was proposed and seconded that Whitland Town Council adopt V3 of the document and revise such in May 2027 unless a change in Council's circumstances or Law. Vote taken – All Cllrs in full agreement.

2025/04 202 To consider the Email received from Carmarthenshire County Council in relation to the possible projects that may require funding under a Section 106 Agreement – Section 106 of the Town and Country Planning Act 1990 allows Local Planning Authorities to enter into legal agreements with developers to secure specific contributions or obligations in relation to a development proposal.

Following discussion regarding the potential needs of the Whitland community, it was proposed and seconded that the idea of an all-weather training surface be formally submitted to the Planning Authority for consideration. Vote taken – All Cllrs in full agreement.

This proposal would fall under sports and recreation facilities within the scope of Section 106 (Planning Obligations) of the Town and Country Planning Act 1990.

Additionally, the Carmarthenshire Local Development Plan (LDP) supports the provision of community facilities, recognising their importance in enhancing community well-being and cohesion. Specifically, Policy PSD7 encourages the development of recreation and open space facilities, and Policy INF2 highlights the need for healthy communities, which can be supported through such infrastructure.

The Clerk is to submit the proposal to the Planning Authority and await their response regarding the inclusion of this project under Section 106 provisions.

2025/04 203 To consider any items to be presented at the next meeting.

Date of next meeting which will be the Annual Meeting of Whitland Town Council 19th May 2025 at 6.30pm in the Town Hall.

The Clerk has request that any nominations for Mayor be submitted prior to the drafting of the agenda.