



Minutes for Whitland Town Council Meeting
Monday 8th June 2026
Mayors Parlour Whitland Town Hall

Please note that Audio or Video recordings of full council meetings is not permitted.

All Whitland Town Council meetings are regulated by its standing orders.

Present in person: **Cllrs L.Shipton, (Mayor), J. Davies- Scourfield, E. Morgans, A .Smith, L. Smith, K. Thomas, M. Court, J. Radbourne, C. Davies, A. Seeley, R. Davies and P. Jenkins.**

In Attendance: Jadie Rees (Clerk)

There were two members of the public present.

031 /2026- To accept apologies for absence:

Cllr Rhydian Davies.

032 /2026- To acknowledge any declarations of interest, as per the Code of Conduct

Nothing to declare.

033 /2026- To receive and approve the minutes of the meeting held on the 18th May 2026 as a true and accurate record

Minutes of the meeting held on the 18th May 2026 approved by Council.

034 /2026 - Matters arising from the minutes

None.

035 & 36 /2026 – To acknowledge and approve any account(s) for payment & to consider the bank reconciliation and explanation of Budget 2026/27

Whitland Town Council			
Bank Reconciliation and Payments : 14/05/2026-05/06/2026			
Current Account	Closing Balance	14/05/2026	£ 49,269.53
Deposit Account	Closing Balance	14/05/2026	£ 85.40
			£49,354.93
Payments to Acknowledge between 14th May 2026- 5th June 2026			
Eisteffod	Donation		-£ 300.00
Whitland Community Shed	Donation for Planters		-£ 200.00
Scottish Power	Electricity studio		-£ 164.33
Unllais Cymru-On	Training		-£ 44.00
Dwr Cymru	Water rates		-£ 306.02
Jenny Davies scourfield	Reimbursment of expenses		-£ 213.27
ID Mobile	Mobile		-£ 28.82
Wages	Wages		-£ 733.12
AC-DC	CCTV		-£ 28.80
All Sortz	Cleaning supplies		-£ 12.69
Tir Dewi	Donation		-£ 300.00
Daisy	Broadband		-£ 49.96
			-£ 2,381.01
Income to Acknowledge between 14th May 2026-5th June 2026			
Cash Access UK	Rent - The Studio		£ 600.00
Molly James Beauty	Rent - The Studio		£ 145.00
			£ 745.00
Current Account	Closing Balance		£ 47,633.52
Deposit Account	Closing Balance		£ 85.52
			£ 47,719.04
			£ -
Cheques to Clear:			
None			
Payments to Approve:			
Davies Builders Merchants	Paint		-£ 16.12
		Total to approve	-£ 16.12
Closing Balance			£ 47,702.92

The Clerk reported that the recently approved donations issued by Whitland Town Council are now reflected in the bank reconciliation. Emails of thanks have been received from both charities.

It was reported that the final rental payment of £600 from Cash Access has been received. A further minor amount of income remains due for the period 1st to 12th June, representing the time prior to their departure.

It was noted that the reimbursement to Cllr J Davies-Scourfield related to an EDF payment.

Cllr J Davies-Scourfield provided a detailed overview of the budget for the benefit of newly appointed councillors. It was also reported that she and the Clerk are currently working on the 2025/2026 audit.

Proposed: Cllr A Smith

Seconded: Cllr J Radbourne

037 /2026- To consider any planning application notices received from Carmarthenshire County Council

No Planning application notices received.

038 /2026- To consider any planning decision notices received from Carmarthenshire County Council

No Planning decision notices received.

039/ 2026- To consider any correspondence received

The Clerk reported that residents of St Davids Avenue, Whitland wished to express their thanks to all volunteers who assisted during the recent flooding. An event will be held on 20th June at 11:00am to convey their appreciation, and all members of the Council have been invited to attend.

It was noted that the Welsh-language section of the Whitland Town Council website requires updating. The Clerk will liaise with Cllr E Morgans regarding the necessary details.

The Clerk advised that the cost of the damaged planter on King Street will be met by the company responsible for the damage. Repair works are due to commence shortly.

Members considered the condition of land owned by Carmarthenshire County Council which has not been maintained/cut in recent months. The Clerk reported that she has been advised that maintenance works are scheduled to commence in June. It was reaffirmed that the Council had previously resolved that, in the interests of prudent use of public funds, land in the ownership of Carmarthenshire County Council would not be maintained by Whitland Town Council. The Clerk is to contact Carmarthenshire County Council to obtain confirmation of the proposed commencement date for the works.

040 /2026- To receive any Reports from Committees

Grounds Committee, Cllr L Shipton: Cllr L Shipton reported that three new benches have been purchased by Clive Edwards to replace those that were damaged, and these are expected to arrive shortly. The benches have been designed to be wheelchair accessible.

Thanks were extended to Cllr P Jenkins for cleaning the bus shelter and for litter picking at Parc Dr Owen.

It was also reported that the new flower bed by the train station has been painted, and appreciation was expressed to the Station House Inn for volunteering to maintain it.

A discussion took place regarding the recent leak in the Studio. Cllr L Shipton reported that the issue has been identified as relating to the heater, and therefore falls under the responsibility of Whitland Town Council. He advised that if the works are undertaken through ITH, an additional 12% charge would apply. Alternatively, a quotation of £637, inclusive of fitting, has been obtained from a private contractor, who is able to carry out the works promptly without delay. It was resolved to appoint Sharp to undertake the works, on the basis of their prompt availability and competitive pricing.

Cllr L Shipton reported that he has been in discussion with Network Rail, and it has been identified that the culverts are blocked. The Clerk will contact Network Rail to follow up on this matter.

Personnel Committee, Cllr J Davies-Scourfield: Nothing to report.

Finance Committee, Cllr J Davies- Scourfield: Cllr J Davies-Scourfield advised that a Finance Committee meeting will be convened shortly to approve the accounts, with the date to be confirmed.

041/2026- To Receive Reports from Council Representatives Of Outside Bodies:

One Voice Wales: Nothing to report.

Parc Dr Owen Committee: Nothing to report.

Whitland Town Hall Committee: Nothing to report

Whitland Primary School: Nothing to report.

Whitland Traders: A member of the public requested the removal of “Whitland Traders Association” from the agenda, stating that it was an organisation she had established independently of the Town Council and that no updates had been requested since her departure from the Council in November 2025. The Council agreed to the request.

042 /2026- To discuss Donation Policy

Cllr J. Radbourne provided an update to the Council on the amended Donations Policy. It was unanimously resolved to adopt the revised policy. It was further reported that the annual budget for donations is £600 per year.

043 /2026- To discuss the Hub

Council resolved to exclude the public from the meeting for the following item, on the grounds that the matter involved the likely disclosure of confidential and information.

044 /2026-To discuss the double yellow lines located on North Road

Members considered the recently installed double yellow lines at the upper end of North Road. It was agreed that, in order for the restrictions to be fully effective, the lines should be extended further along North Road rather than remaining confined to the upper section. The Clerk was instructed to contact Highways to enquire whether such an extension could be undertaken.

Proposed: Cllr J Davies-Scourfield Seconded: Cllr L Smith

045 /2026 - To discuss Street licences for using pavements for trading

The Clerk reported that a complaint had been received from a member of the public regarding pavement trading licences on the High Street. Concerns were raised in respect of pedestrian access at certain locations and the implications for public safety.

It was noted that the matter had been brought to the attention of County Councillor Sue Allen, who advised that the issue falls within the remit of Carmarthenshire County Council and should accordingly be referred to that authority for consideration.

046 /2026- To consider any items to be presented at the next meeting

-Finance meeting

-Use of whatsapp group

-Usage of Zoom in future meetings

Meeting closed at 8.23 pm.