



Minutes for Whitland Town Council Meeting
Monday 9th February 2026
Mayors Parlour Whitland Town Hall

Please note that Audio or Video recordings of full council meetings is not permitted.

All Whitland Town Council meetings are regulated by its standing orders.

Present in person: **Cllrs L.Shipton, (Mayor), J. Davies-Scourfield (Deputy Mayor), E. Morgans, A.Smith, Lynda Smith, Kyle Thomas, Rhys Davies, Andrew Seeley, Michael Court, Judith Radbourne, Chris Davies and Phillip Jenkins.**

Present on Zoom: **Cllr. Rhydian Davies**

In Attendance: **Jadie Rees (Clerk)**

No Members of the public present.

All Declarations of acceptance of office were signed by newly co co-opted Councillors: Judith Radbourne, Chris Davies, Phillip Jenkins and Michael Court.

156/2026 To accept apologies for absence:

All members were present.

157/2026 Declarations of interest:

None.

158/2026 –To receive and approve minutes of meeting held on 12th January 2026 as true and accurate record:

Minutes of meeting held on the 12th January 2026 approved by Council.

Proposed: Cllr J. Davies-Scourfield Seconded: Cllr Rhydian Davies

159/2026- Matters arising from the minutes:

None.

160&161/2026- Acknowledge & Approve accounts for payment & 128/2025 – To Consider the Bank Reconciliation:

Whitland Town Council

Bank Reconciliation and Payments : 09/01/2026- 06/02/2026

Current Account	Closing Balance	09/01/2026	£38,489.66
Deposit Account	Closing Balance	09/01/2026	£84.91
			<u>£38,574.57</u>

Payments to Acknowledge between 9th January 2026- 06 February 2026

Rob Thomas	Grounds service	-£	660.00
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Scottish Power	Electricity	-£	118.91
HMRC	PAYE	-£	413.90
Jenny Davies Scourfield	Reimbursement of expenses	-£	185.47
Jenny Davies Scourfield	Reimbursement of expenses	-£	1,058.25
Wages	Wages	-£	733.12
Carmarthenshire County Council	Lanterns	-£	938.26
AC DC	Broadband	-£	28.80
Daisy	Broadband	-£	45.29
ID Mobile	Mobile	-£	28.82
David Harries	Public Toilets	-£	13.02
		-£	<u>4,883.84</u>

Income to Acknowledge between 9th January 2026- 6th February 2026

Cash Access UK	Rent - The Studio	£	600.00
Molly James Beauty	Rent - The Studio	£	145.00
		£	<u>745.00</u>

Current Account	Closing Balance	06/02/2026	£34,350.82
Deposit Account	Closing Balance	06/02/2026	£ 84.91
			<u>£ 34,435.73</u>
			£ -

Cheques to Clear:			
Food bank (Donation from Christmas 2025)	Donation	-£	100.00
One Voice Wales	Training	-£	42.00

Funds in Hand as at:	06/02/2026	<u>£ 34,293.73</u>
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Payments to Approve:

Jenny Davies scourfield	Expenses	-£	84.99
AC-DC	CCTV	-£	28.80
David Harries	Toilet Rolls	-£	46.94
AC-DC	CCTV	-£	96.00
Jones and Haycocks LTD	Water Pumping	-£	2,640.00
		-£	<u>2,896.73</u>
Closing Balance			<u>£ 31,397.00</u>

The above transactions were acknowledged and approved by the Council.

Discussion took place regarding the Town Councils online banking. Members were advised by the Clerk that the Councils online banking has now been set up and is fully operational.

Cllr J Davies-Scourfield reported that the (approximate) £6000 payment from Carmarthenshire County Council with respect to the final grant claim for The Studio is due imminently. Documentation is presently with the solicitors.

The Clerk reported that reimbursement is due to Cllr J Davies- Scourfield for payments made on behalf of the Town Council. This arose as online banking has been closed prior to the Clerks appointment, and the Council consequently did not have access to a bank card. Cllr J Davies-Scourfield therefore met certain expenditure on the Councils behalf. These transactions are duly recorded within the bank reconciliation.

It was noted that the cheque issued to the Whitland Food Bank required amendments, as it had been made payable to the Food Bank directly and should instead have been made payable to Whitland Town Hall. Clerk to arrange this.

The Clerk reported that the payment to Jones and Haycocks relates to services provided during the flooding incident, during which water was pumped for a period of two days.

Proposed: Cllr A Smith Seconded: Cllr L Smith

162/2026- Consideration for any planning applications notices received from Carmarthenshire County Council:

Discussion took place on the planning application notice received:

- **PL/10411** - 4 New Dwellings - Land adjacent to Maes Yr Haf, North Road, Whitland – Approved. The clerk was, however, asked to contact Carmarthenshire County Council Planning Department to ask if there would be a Section 106 donation to Whitland from the Developers.
- **PL/10394** - Change of use from offices to holiday let - Landsker Business Centre, Llwynbrain, Whitland, SA34 0NG. Approved.

Proposed: Cllr L Smith Seconded: Cllr K Thomas

163/2026- To consider any planning decision notices received from Carmarthenshire County Council:

None received.

164/2026- To Consider correspondence received:

1. The Clerk reported that an Information request had been received from Sue Allen, requesting all minutes from 2022 and 2023, and advised that the requested documents are in the process of being provided.
2. The Clerk provided Members with an update concerning the Whitland and Llanboidy boundary change. Following a thorough review, it was confirmed that there are no financial implications for Whitland Town Council. All relevant documents and information have been circulated to Members. Members requested further information regarding the consultation process, and the Clerk will correspond with County Councillor Sue Allen to obtain the necessary details.
3. Discussion took place regarding the recent water stoppage in areas of Whitland. Cllr E. Morgans reported that she had contacted Welsh Water to request provision of water for vulnerable and elderly residents; Welsh Water indicated that this was not standard practice. It was agreed that the Clerk would write to Welsh Water regarding this matter.

165/2026- Reports from Committees:

Grounds Committee, Cllr Shipton: Cllr L. Shipton reported that the public toilets are being misused and subject to vandalism. As a consequence, the toilets are being closed earlier to prevent further incidents.

Personnel Committee, Cllr J Davies-Scourfield: Nothing to report.

Finance Committee, Cllr J Davies- Scourfield: Cllr J. Davies-Scourfield reported that Whitland Town Council has formally resolved to maintain the precept at its current level, with no increase.

166/2026- Reports from Council Representatives of outside Bodies:

One Voice Wales: Cllr A Smith reported that he recently attended the One Voice Wales annual meeting and explained that One Voice Wales is exploring the engagement of a dedicated legal firm to handle Welsh-specific matters. He further reported that a 4% increase has been proposed.

Parc Dr Owen Committee: Nothing to report.

Whitland Town Hall Committee: Cllr L Shipton reported that a new secretary has been appointed for the Town Hall, and all meeting requests are now to be booked through them. He also advised that it has been reported a new lift can be installed in the Town Hall at a lower cost than originally quoted.

Whitland Primary School: Nothing to report.

Whitland Traders: Nothing to report.

167/2026: To discuss Ground Maintenance Contract:

Cllr L. Shipton reported that Rob Thomas, the current ground maintenance contractor for the community, has requested a review of the contract due to increased costs, including insurance and wages, which have made the existing agreement no longer cost-effective. Members discussed the matter and agreed to review the areas currently contracted for maintenance to ensure they fall within the responsibilities of Whitland Town Council. The Clerk will seek clarification on this matter.

168/2026: To discuss update of recent flood meeting:

Cllr Shipton reported that Whitland Town Council recently held a meeting with Natural Resources Wales. He said that he had hoped more Councillors could have attended. The meeting was successful, with NRW agreeing to address the overgrown areas of the river. It was noted that there are restrictions due to the time of year, wildlife considerations, and budget constraints. Although a specific date could not be provided, NRW confirmed that the work would be undertaken. Cllr Shipton also reported that NRW are implementing a flood gate scheme, contacting residents affected to provide flood doors and gates.

169/2026- To discuss updated policies and procedures:

The Clerk reported that she has been updating the Council's policies and procedures and had circulated the amended policies to Members prior to the meeting. It was agreed that Members would raise any concerns with the Clerk. The updated policies will be published online. The Clerk further advised that she is also working on updating the Standing Orders; however, this is a more extensive task and will take additional time. An update will be provided to Members at future meetings.

170/2026 - To consider any items to be presented at the next meeting:

No Items were raised.

The meeting closed at 8.30 p.m.