



Minutes for Whitland Town Council Meeting
Monday 9th March 2026
Mayors Parlour Whitland Town Hall

Please note that Audio or Video recordings of full council meetings is not permitted.

All Whitland Town Council meetings are regulated by its standing orders.

Present in person: **Cllrs L.Shipton, (Mayor), E. Morgans, A.Smith, Lynda Smith, Kyle Thomas, Michael Court, Judith Radbourne, and Phillip Jenkins.**

In Attendance: Jadie Rees (Clerk)

No Members of the public present.

156/2026 To accept apologies for absence:

Cllrs J. Davies-Scourfield (Deputy Mayor), Rhys Davies, Andrew Seeley, Chris Davies and Rhydian Davies.

157/2026 Declarations of interest:

Cllr Kyle Thomas declared a non-pecuniary interest in item 162 as a neighbouring resident.

158/2026 –To receive and approve minutes of meeting held on 9th February 2026 as true and accurate record:

The Council considered the minutes of the meeting held on 9th February 2026. Approval was deferred following correspondence from a member of the public clarifying that the request referred to in the minutes was an Information request rather than a Freedom of Information request. The minutes will be amended and brought back to the next meeting for approval.

Proposed: Cllr M Court Seconded: Cllr P Jenkins

159/2026- Matters arising from the minutes:

None.

160&161/2026- Acknowledge & Approve accounts for payment – To Consider the Bank Reconciliation:

Whitland Town Council			
Bank Reconciliation and Payments : 06/02/2026-04/03/2026			
Current Account	Closing Balance	06/02/2026	£35,966.42
Deposit Account	Closing Balance	06/02/2026	£84.91
			£36,051.33
Payments to Acknowledge between 06 February 2026-04/03/2026			
Jones & Haycocks L	Flooding		-£ 2,640.00
David Harries	Public Toilets		-£ 46.94
AC DC	Broadband		-£ 28.80
AC DC	Broadband		-£ 96.00
Jenny Davies Scourfield	Reimbursement of expenses		-£ 84.99
Whitland Community Shed	Donation		-£ 50.00
AC DC	Broadband		-£ 28.80
Scottish Power	Electricity studio		-£ 118.91
AC DC	Broadband		-£ 28.80
Wages	Wages		-£ 733.12
ID Mobile	Mobile		-£ 28.82
One Voice Wales	Training		-£ 42.00
			-£ 3,927.18
Income to Acknowledge between 6th February 2026-6th March 2026			
Cash Access UK	Rent - The Studio		£ 600.00
Molly James Beauty	Rent - The Studio		£ 145.00
			£ 745.00
Current Account	Closing Balance	04/03/2026	£31,239.44
Deposit Account	Closing Balance	04/03/2026	£ 85.15
			£ 31,324.59
			£ -
Cheques to Clear:			
Funds in Hand as at:		04/03/2026	£ 31,282.59
Payments to Approve:			
Jenny Davies scourfield	Expenses		-£ 204.25
Price and Kelway LTD	Solicitor fee's		-£ 747.00
One Voice Wales	Membership		-£ 455.00
			-£ 1,406.25
Closing Balance			£ 29,876.34

The above transactions were acknowledged and approved by the Council.

Clerk reported that the sum of £2,640 has now been paid to Jones and Haycocks for work undertaken during the recent flooding.

The Clerk confirmed that a reimbursement is due to Cllr Jenny Davies-Scourfield for a utility bill. This has been duly recorded.

It was reported that payment is due to Price and Kelway Solicitors for their recent work in relation to the ongoing legal processes concerning the Hub. The work has now been completed, and the £6,000 funding from Carmarthenshire County Council is anticipated.

It was reported that the membership to One Voice Wales is due for renewal in preparation for April. The associated cost has been duly reflected within the financial figures.

Proposed: Cllr A Smith Seconded: Cllr K Thomas

162/2026- Consideration for any planning applications notices received from Carmarthenshire County Council:

Discussion took place on the planning application notice received:

- **PL/10526** - Erection of a dwelling with associated parking provision, landscaping and Improvement to public Right of Way - Land to the rear of Ty Bryan, Spring Gardens, Whitland, SA34 0HH
- **PL/10462** - Proposed First Floor extension to provide first floor bathroom, along with internal reconfiguration - 5 Intermediate Terrace, North Road, Whitland, SA340BA

Following consideration of all the information provided by the planning authority, Whitland Town Council does not raise any concerns regarding these applications.

Proposed: Cllr M Court Seconded: Cllr P Jenkins

163/2026- To consider any planning decision notices received from Carmarthenshire County Council:

None received.

164/2026- To Consider correspondence received:

1. The Clerk reported that she had received a proposal from Councillor Kyle Thomas outlining an idea for the installation of a public water pump station in Whitland. Members discussed the suggestion and raised several questions regarding its feasibility and potential implementation. The Clerk was asked to obtain further information to support continued consideration of the proposal.
2. The Clerk reported that an email had been received from a member of the public concerning parking issues in the vicinity of the primary school. The correspondence stated that, at certain times of day, pedestrians—particularly those accompanying school children—experience difficulty navigating sections of the pavement due to obstructive parking. The resident also noted that this matter had been raised with the County Councillor. Members discussed the issue and determined that responsibility for addressing the concern lies with Carmarthenshire County Council. The Clerk was instructed to write to the County Council to formally highlight the matter.
3. The Clerk provided an update on the ongoing concerns relating to the proposed Whitland/Llanboidy boundary change. It was noted that a Freedom of Information request has been submitted in order to obtain clarification regarding the consultation process associated with this matter.
4. The Clerk reported that she had received an email from the Economic Development Department of Carmarthenshire County Council. The correspondence invited members to attend a meeting with the team to discuss the recent flooding incidents in Whitland and to provide background information ahead of the forthcoming Section 19 reports.

Following this, members discussed the ongoing situation at St David's Avenue, Whitland, noting that several tenants had still not been able to return to their properties and expressing concern regarding the standard of the repair work being undertaken. It was agreed that the Clerk would make enquiries to raise these concerns with the relevant authorities.

It was further agreed that Councillors Phillip Jenkins, Len Shipton, and Judith Radbourne would attend the meeting. The Clerk will circulate the confirmed time and location in due course.

5. The Clerk reported that she has been updating the Council's policies and procedures and had circulated the amended documents to Members prior to the meeting. Members agreed to raise any queries or concerns directly with the Clerk. The Clerk further explained that suggestions had been received regarding amendments to the Environmental Policy, and these revisions have now been incorporated. The updated policies will be published online in due course.

165/2026- Reports from Committees:

Grounds Committee, Cllr Shipton: Cllr L Shipton reported that he had attended St Mary's Street, where he observed that several drains were blocked. He advised that the matter requires attention from Carmarthenshire County Council. The Clerk was instructed to make the necessary enquiries.

Cllr L. Shipton noted that the Grounds Maintenance contractor, Mr Rob Thomas, has recently requested a review of the existing contract. This matter was considered in detail at the February Council meeting.

The Clerk confirmed that enquiries have been submitted to Carmarthenshire County Council to determine which areas of land fall under the responsibility of Whitland Town Council and which are maintained by the County Council. These enquiries remain ongoing, and a response from Carmarthenshire County Council is awaited. Once this information has been clarified, the Council will be able to undertake a full discussion regarding the current contract.

Personnel Committee, Cllr J Davies-Scourfield: Nothing to report.

Finance Committee, Cllr J Davies- Scourfield: Nothing to report.

166/2026- Reports from Council Representatives of outside Bodies:

One Voice Wales: There were no matters to report.

Parc Dr Owen Committee: Cllr L. Shipton informed members that a representative from the Whitland Community Shed had put forward an idea to enhance the park by creating a defined boundary around it. The proposal suggested installing a trail around the park using tyres filled with plants.

Members discussed the suggestion and agreed that further detail on the proposed works would be required before any decision could be made. The Clerk was asked to invite the member of the public to the next Council meeting to present the proposal and answer questions.

Whitland Town Hall Committee: There were no matters to report.

Whitland Primary School: There were no matters to report.

Whitland Traders: There were no matters to report.

167/2026: To discuss traffic management at the Mart, Whitland:

Cllr L. Shipton advised that he had received a complaint from a member of the public regarding traffic congestion associated with the Monthly Mart in Whitland. Members considered possible alternative parking arrangements; however, it was concluded that the matter should be discussed directly with the Mart coordinators to ensure they are fully aware of the issues raised.

168/2026: To consider any items to be presented at the next meeting:

Donations- Eisteddfod, Cardi Bach and Girl Guides.

The meeting concluded at 8.30 p.m.